SBVC		November 21, 2	0091		DRAFT MINUT	ES	
Student Services Council		10:00 a.m11.	:00 a.	т.			
		Zoom Conference	e: htt	ps:/	/sbccd-edu.zoom.us/j/856	8857252	21
		In Person: ADS		-			_
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Members:		Rosas, Facilitator	A	X	Amanda Moody	A	P X
	Elaine Ake			X	Joseph Nguyen	X	<u>^</u>
Student Services Mission: To provide a system of support services that enhances student success and	Jason Alva		X	^	Justine Plemons	^	Х
achievement of educational goals.	Veada Ben			Х	Fermin Ramirez		X
	Keynasia E			X	Carmen Rodriguez		X
	Dr. Raymo			X	Oscar Rodriguez		X
	Yancie Car		Х	~	Dave Rubio		X
	Marco Cota		~ ~	Х	Evelyn Ruiz Trujillo		X
	Michelle Cr			Х	Ty Simpson		X
	April Dale			Х	Ayanna Spivey		X
	Priscilla De	e Loera		Х	Michelle Tinoco		Х
	Aida Gil			Х	Sam Trejo	Х	
	Joanne Hir	nojosa		Х			
	Patrice Hol	lis		Х			
	Frederick J			Х			
	Maryum Ma			Х			
	Marty Millig	jan		Х			
TOPIC	DISCUSSION FURTHER ACTION						
1. Approval of September 26,	Veada Ben	Veada Benjamin moved; Carmen Michele Tinoco			Michele Tinoco abstai	ned	
2024 Minutes.	Rodriguez seconded. Minutes approved with one correction. 2, first paragraph where d						
				2, first paragraph where drop rate is			
				up about 24 students,	not 20		
					students.		
2. Enrollment Updates/Dr.	Enrollment	is at 4,624 student	.e				
Rosas		for Spring, 2025. W		-			
		nent Labs and Prio					
		n block parties. Kris		ent			
	several communications to students who haven't registered. Group A has 54% registered; Group B has 52%; Group C has 35%; Group D has 31%; Group E has 18% and Group F has 17% registered. Special Programs will contact their students. Some of the						
	specialized programs are in Group A						
	and others may be in Group B. Joanne,						
	Marco and April have been tasked to						
	assign counselors to be at the						
	enrollment labs and block parties. We						
	need to have counselors from all areas						
	and work in collaboration with everyone.						

3. BookSaver Update – Dr. Rosas	BookSaver was launched in the fall but there are still some issues. Dr. Rosas has presented at Academic Senate, Classified Senate, ASG, College Council and today at Student Services Council and the result is more work needs to be done on the program. The FAQ's have been updated, the Opt In/Out form has been included on the Admissions and Records website so they can make changes online and not in person and training videos are almost complete.	Training videos for students and faculty/staff will be completed by the end of next week and will be sent out. The authorization form is complicated for students to allow some of their Financial Aid award to be used for books so this will not be available until next fall semester.
	Three things being worked on: can we remove the Opt In automatic option and have them choose; can students choose to participate by course rather than by the total amount of units and can the zero-to-no cost books be separated out, so students only pay for classes that require books? The final item we need to work on as a campus is adoptions of books and providing lists to the Bookstore. If the faculty member has not submitted book adoptions for the spring and it is the same course the instructor taught last semester, this same book will be listed as the book being used. Amanda requested a note be added so the students know they need to pay the entire amount owed for books plus all fees before they can access the books. April also requested a note be added to inform students once they pay all their fees, they will not have access to their books for 24 hours.	Separating book fees from other fees is being worked on so students can pay for each charge separately. The BookSaver box will be moved to the top and not embedded in the fees section for better visibility. Dr. Rosas will be working with Dr. Humble to make sure the book adoptions are submitted as soon as possible and faculty are aware of this situation.

4. Campus Updates - Dr. Rosas	The LA building will be demolished and the offices will be moving to the swing space behind maintenance and the big water tank, during winter break.	Dr. Rosas will ask Keith to send a campus message so everyone will know where the offices are locaated and to include a map.
	Applied Tech building will be holding classes in January and the ribbon cutting ceremony will be March 6, with all departments invited.	
	The Facilities Master Plan virtual meeting is December 9 from 3-4pm and December 11 in person from 11-12:30 in B-100.	
	SBVC received full approval for a new Air Traffic Controller program.	Dr. Rosas will see when the program begins as it was not included in the
	Middle College High School received the California Exemplary Dual Enrollment Award.	information that went out.
	Enrollment for Fall 2024 grew by 7% compared to Fall 2023.	
	SBVC has received approval to offer the first Bachelor's Degree program for Water Resource Management.	
	SBVC hosted the California Community College Board of Governors meeting in October.	
	SBVC was named top college for credit for prior learning by the state and Marketing sent an email regarding this.	

5. Area/Dept Updates - All	December 9 is our SS Holiday Meeting/Lunch from 11:30-1:30 in B- 100. We will close the offices so please post the notice on office doors.	An email and calendar invitation will be sent to the managers and to all full and part time SS personnel.
	Freddy Jones reported they are having the annual Kwanzaa celebration in B- 100 on December 5 at 6:00pm. Sandra Blackman will be honored who is retiring.	
	Keynasia stated transfer season is still going on and the Transfer Center will pay for one transfer fee. Cal State SB applications will stay open until December 16.	
	Evelyn, DRC, shared the immigration attorney will be on campus today in LIB 149 from 2-4:00 pm to talk about rights and citizenship. Their second event is on December 5 from 12-1:00pm in B- 100 with a former DRC student sharing his life experience.	
	Amanda requested the athletic teams/athletes be recognized and highlighted.	Dr. Rosas reported there will be a fall sports luncheon for student athletes and then one in the spring.
	Ayanna reported the DEEP program application is open for spring and is now available on Starfish.	
	Freddy stated they still have the HBCU workshops going on and there will be another one in December. Umoja is doing a food drive for the community as well as Tumaini is having Tumaini Tuesdays where students and staff can come by and pick up clothing if they are in need.	Freddy will send out an announcement to everyone.
	Dave thanked everyone for their support for athletics and mentioned several teams are doing quite well.	
	April mentioned the Black Faculty and Staff Association has been supporting the basketball team by providing a snack bar and the women's volleyball team has requested this support as well.	
	Fermin reported on Financial Aid, and they got word the FAFSA application will come out early and will be official tomorrow. They will hold workshops every week in December. They are doing a lot of outreach within the community. They have disbursed 12 to 15 million dollars this past semester.	

	Elaine said there will be a Study Jam for students during finals on December 10- 11 between 11am and 3pm in the Student Lounge hosted by Marie in Student Life.	
6. Adjourn – Next Meeting: December 19, 2024 In Person: ADSS 207 or via Zoom: <u>https://sbccd-</u> <u>edu.zoom.us/j/85688572521</u> ID# 856 8857 2521		