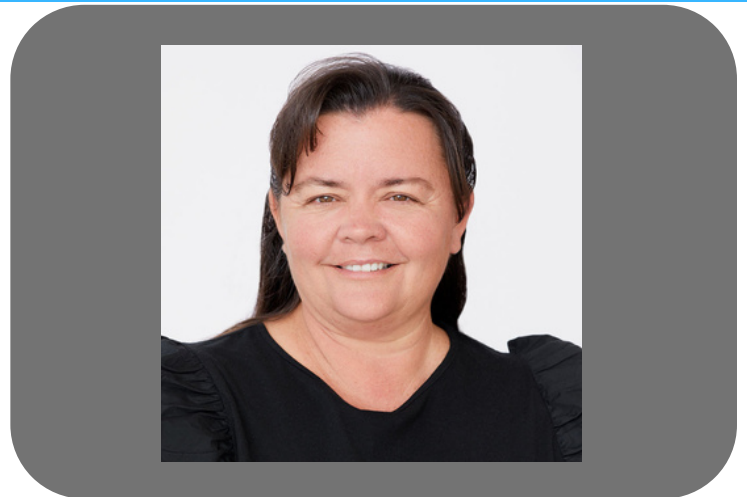




August 2024

DE FACULTY LEAD

Meet, Davena Burns-Peters, your Distance Education Faculty Lead. She is looking forward to serving in the role of Distance Education Faculty Lead and Distance Committee Faculty Chair for the AY 2024-2027. She looks forward to supporting the campus in becoming P.O.C.R. certified, providing support for Regular and Substantive Interactions, onboarding new faculty with DE Level 1 Training, and expanding training and support for experienced faculty.



REGULAR AND SUBSTANTIVE INTERACTION

District governing boards, our Board of Trustees, are required by Title 5, section 55204 to ensure distance education courses contain regular and substantive interaction between the instructor and students. Regular interactions should be predictable, scheduled and substantive. Regular interactions should also focus on engagement of students and provide prompt responses and feedback to students in support of their success. Substantive interactions include: direct instruction, assessing or providing feedback on student coursework, providing information or responding to questions from students regarding course content, facilitating group discussions regarding course content or competencies, or other instructional activities approved by the institution's or program's accrediting agency. If you have questions regarding what may meet the requirements of RSI, reach out. We are here for you!

DE Committee Meetings

The DE Committee meets on the 1st and 3rd Friday of each month from 1:00-2:30 pm. All meetings are held online through Zoom. Meeting agendas, minutes, and Zoom links can be located on the DE Website. Everyone is welcome to attend. If you are seeking options for a committee, we would love for you to consider us. Join us for a meeting and see what we are about.

A BASIC COURSE DESIGN

Course design of online courses can be linked directly to the engagement, retention, and success of students. In *Design Matters: Development and Validation of the Online Course Design Elements (OCDE) Instrument* (Martin, Bolliger, Flowers, 2021), the importance of content presentation with student engagement is noted.

Below are a few resources related to basic course design and the functionalities of Canvas.

- [Self-Paced: Introduction to Teaching with Canvas](#)
- [Self-Paced 5-Day Challenge: Organizing Your Canvas Course](#)
- [Self-Paced 5-Day Challenge: Course Design Shortcuts](#)
- [Canvas Instructor Guide](#)