

**Committee Faculty Leads:
Keenan Giles, Lucas Cuny, Samantha Homier, Gabriel Martinez-Lazaro**

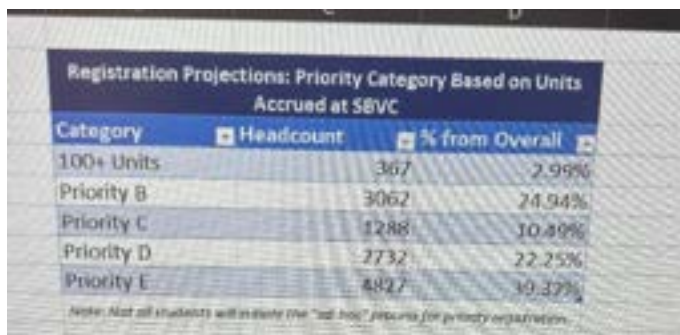
**Committee Members:
Patty Quach, Dina Humble, Davena Burns, Gabriel Martinez, Joanna Oxendine, Olivia Rosas, Al Solano, Rania Hamdy, Stephanie Lewis**

Present: Patty Quach, Keenan Giles, Sam Homier, Gabriel Martinez-Lazaro, Stephanie Lewis, Rania Hamdy, Al Solano, Lucas Cuny

Discussion Topics

- Registration Season

- Samantha will not be able to attend the 4/9/24 due to attending an Equity Conference meeting in Anaheim.
- Registration next week priority A (April 8-10) for Summer & Fall. Utilizing Starfish for email and text messaging. They will also get a reminder f/u and text email on the 10th or 12th prompting them to register. Same for subsequent priorities. Gabriel shared screen with group:



Category	Headcount	% from Overall
100+ Units	367	2.99%
Priority B	3062	24.94%
Priority C	1288	10.49%
Priority D	2732	22.25%
Priority E	4827	39.37%

Note: Not all students will satisfy the "all-in" process for priority registration.

- Students with No CAP
- Counselor Liaisons

- Transitioning from the WebAdvisor platform to the Ellucian Self-Service platform. Will go live 4/1/24. Faculty will still be able to use WebAdvisor to enter grades for Spring 2024 classes until June 7, 2024.
- Gabriel shared his screen with the group showing 944 students that are undecided or haven't declared a major. There's a need to target students with no Ed Plan.
- Counselor liaisons – incorporate counselor clusters to function as CAP liaisons. Possible 10 per CAP. Allows us to do activities as it relates to CAPS.

<ul style="list-style-type: none"> • SEPI Regional Event in April • Professional Development • Survey Sent to Math Students • CAP Integration for Starfish – First Steps 	<ul style="list-style-type: none"> • Keenan shared 2024 SEPI (Student Equity Planning Institute) Convening: April 25-26. "Equity Playground: Play-to-Plan, Plan-to-Progress". Free Event. https://docs.google.com/forms/d/e/1FAIpQLSciN9u6e0xFS8fcd-KVRNroAj_jxnl3c8NtKyoPogcEw1x4A/viewform • Sam shared that only 36 students filled out the survey. New local degree requirement. SBVC GE requirements only list MATH-102 and MATH-120 as courses that satisfy Category IV. https://catalog.valleycollege.edu/general-education-graduation-requirements/associate-degree-graduation-requirements/ • Rania said that it's official in the Fall. Survey showed that they do not know where they're placing. More signage needed on campus. Info booths are not open. Rania will work offline with Sam re: Prof. Dev. • Lucas - we would benefit from having seniors apply for SBVC during Senior Day and during our resource fair. We have a senior day in the fall, registration in the fall, and a last chance registration fair in the summer. Also, he mentioned about how to expand a student employment program on campus. • Starfish integration of CAP codes will require first to incorporate the codes in Colleague. By doing so, we will be able to seamlessly group students with their respective CAP, which will enable a more effective way of communication with respect to their academic program. We have begun testing the integration in Colleague with the help of Kay Dee Yarbrough with two codes. After this phase is completed, Kristina Heilgeist will integrate the codes into Starfish. • Committee members agreed to leave meeting time as is. • Meeting ended at 4:00pm
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