

Facilities & Safety Committee

Monday, September 11, 2023 - 3:00 pm
Via Zoom
AGENDA

[F&S Website](#); [F&S Workgroups](#)

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: May 1, 2023		
2.	New Business: <ul style="list-style-type: none"> a. Selection of Co-Chair b. Landscaping Presentation c. Great Shakeout – Update 		
3.	Past Business: <ul style="list-style-type: none"> a. Committee Charge – review and idea sharing homework 		
4.	Future Business: <ul style="list-style-type: none"> a. Review and provide feedback on Plans: Emergency Operations Plan (EOP), Heat Illness Prevention Plan (HIPP), Injury & Illness Prevention Plan (IIPP) 		
	Adjournment Next Meeting Date: Oct 2, 2024		

Membership:

Administrators (SBVC & District)		Faculty	Calif. Schools Employees Assoc.	Classified Senate	
<i>Steve Sutorus, Administrative Services; Chair</i>		Vicente Alvarez, Mathematics, Business & Computer Technology	Mary Valdemar	Christie Gabriel	
Vacant, Student Accessibility Services		Anita Arnold, Science, Faculty	Nathan Yearyearn	Sarah Yearyearn	
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts			
Kevin Grishow, Grounds and Maintenance		Jeffery Demsky, Social Sciences, Human Development & Physical Education			
Robert Jenkins, Facilities, Maintenance & Operations		Esprea Foscolos, Science			
Vacant, Environmental Health & Safety, District		Andrea Hecht, Student Services	Associated Student Government	Asian Pacific Islander Assoc.	

Facilities & Safety Committee

Vacant, Facilities, Planning, Emergency Management & Construction, District	Nicole Lambrou, Science Faculty	Gina Garcia	Nhan Zuick
District Police	Dirkson Lee, Arts & Humanities	Dylan Tucker	Black Faculty & Staff Assoc.
Blake Bonnet	Leonard Lopez, Social Sciences, Human Development & Physical Education		Bonnie Cruz
Al Jackson	Jose Recinos, Arts & Humanities		Latino Faculty Staff & Admin Assoc.
Kenneth Owens	Michelle Tinoco, Student Services		Ernest Guillen
	Tatiana Vasquez, Science		
Visitors			
Linda Fontanilla – SBVC Interim President	Karol Pasillas, Admin Services Support, Classified		

Facilities & Safety Committee

Monday, September 11, 2023 - 3:00 pm

MINUTES

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: May 1, 2023	Approved.	
2.	New Business: <ul style="list-style-type: none"> a. Selection of Co-Chair b. Landscaping Presentation c. Great Shakeout – Update 	<p>Tabled for next meeting.</p> <p>SBCCD CC Bond Committee, NAC Architecture and Handbuilt had the committee enter comments and suggestions for SBVC wayfinding. Link to add additional comments will be available until September 20, 2023.</p> <p>Steve informed the committee that he is working on the site captains and will be in communication with them and they will be given training on October 18, 2023, by district. Emergency bag for Evacuation Site 4 will be placed in KVCR Building and emergency bag for Evacuation Site 7 will be placed in CTS Building.</p>	
3.	Past Business: <ul style="list-style-type: none"> a. Committee Charge – review and idea sharing homework 	Steve requested that the members review the charge to see where how and where this committee can actually make a difference and the direction this committee is going for discussion at the next meeting.	
4.	Future Business: <ul style="list-style-type: none"> a. Review and provide feedback on Plans: Emergency Operations Plan (EOP), Heat Illness Prevention Plan (HIPP), Injury & Illness Prevention Plan (IIPP) 		
5.	Discussions/Questions:	Mary wanted to know more about how the new parking permit vendor worked. Chief Jackson Sergeant Bonnet informed the committee on how it and showed a screen shot of what the district police see.	
	Adjournment	4:44pm	
	Next Meeting Date:		

Membership:

Administrators (SBVC & District)	Faculty	Calif. Schools Employees Assoc.	Classified Senate
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Facilities & Safety Committee

Steve Sutorus, Administrative Services; Chair	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar	X	Christie Gabriel	X
Vacant, Student Accessibility Services		Anita Arnold, Science, Faculty	X	Nathan Yearyear	X	Sarah Yearyear	X
Raymond Carlos, Student Life	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts					
Kevin Grishow, Grounds and Maintenance	X	Jeffery Demsky, Social Sciences, Human Development & Physical Education	X				
Robert Jenkins, Facilities, Maintenance & Operations	X	Espreo Foscolos, Science	X				
Vacant, Environmental Health & Safety, District		Andrea Hecht, Student Services		Associated Student Government		Asian Pacific Islander Assoc.	
Vacant, Facilities, Planning, Emergency Management & Construction, District		Dirkson Lee, Arts & Humanities	X			Nhan Zuick	X
District Police		Leonard Lopez, Social Sciences, Human Development & Physical Education				Black Faculty & Staff Assoc.	
Blake Bonnet	X	Jose Recinos, Arts & Humanities	X			Bonnie Cruz	
Al Jackson	X	Michelle Tinoco, Student Services	X			Latino Faculty Staff & Admin Assoc.	
Kenneth Owens		Tatiana Vasquez, Science				Ernest Guillen	
Visitors							
John Feist – Classified Senate President	X	Ronald Hastings – Director, Library & Learning	X	Karol Pasillas, Admin Services Support, Classified	X	SBCCD CC Bond Group	X

Facilities & Safety Committee

Monday, November 6, 2023 - 3:00 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Sept 11, 2023		
2.	New Business: a. Selection of Co-Chair b. District EH&S Updates		
3.	Past Business: a. Great Shakeout b. Committee Charge		
4.	Future Business: a. Review and provide feedback on Plans: Emergency Operations Plan (EOP), Heat Illness Prevention Plan (HIPP), Injury & Illness Prevention Plan (IIPP)		
	Adjournment: Next Meeting Date: Dec 4, 2023		

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Steve Sutorus, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology		Mary Valdemar		Christie Gabriel	
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty		Nathan Yeareyan		Sarah Yeareyan	
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts					
Michelle Crocfer, Student Accessibility Services		Jeffery Demsky, Social Sciences, Human Development & Physical Education					
Kevin Grishow, Grounds and Maintenance		Esprea Foscolos, Science					
Robert Jenkins – Facilities, Maintenance & Operations		Andrea Hecht, Student Services		Associated Student Government		Asian Pacific Islander Assoc.	
Dave Rubio - Athletics		Dirkson Lee, Arts & Humanities		Eileen Fraley		Nhan Zuick	
Dave Steven, Interim Environmental Health & Safety, District		Leonard Lopez, Social Sciences, Human Development & Physical Education					

Facilities & Safety Committee

Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts		Jose Recinos, Arts & Humanities				
District Police		Michelle Tinoco, Student Services				Black Faculty & Staff Assoc.
Blake Bonnet		Tatiana Vasquez, Science				Bonnie Cruz
Al Jackson						Latino Faculty Staff & Admin Assoc.
Kenneth Owens						Ernest Guillen
Visitors						
Linda Fontanilla – SBVC Interim President		Karol Pasillas, Admin Services Support, Classified				

Facilities & Safety Committee

Monday, November 6, 2023 - 3:00 pm
Via Zoom
MINUTES

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Sept 11, 2023	Approved with five abstains.	
2.	New Business: a. Selection of Co-Chair b. District EH&S Updates	<p>Tabled for next meeting.</p> <p>Dave gave a presentation to updated the committee on Safety Plans, Employee Injury Reports, The Great ShakeOut 2023 Debrief, EOP Update and IIPP – What this committee should be doing per the plan. Bryce to call and talk to Dave about concerns in Applied Tech Welding area. Andrea brought up an issue about the ways the rooms are being designed in the new Student Services Building. Dave informed her that we must follow ADA rules instead of requests. The presentation was sent out to the committee.</p>	
3.	Past Business: a. Great Shakeout b. Committee Charge	<p>Dave gave a debriefing in his presentation.</p> <p>Karol to send out current charge and membership for the committee to review.</p>	
4.	Future Business: a. Review and provide feedback on Plans as needed: Emergency Operations Plan (EOP), Heat Illness Prevention Plan (HIPP), Injury & Illness Prevention Plan (IIPP)	Dave will send out plans for the committee to review once they ready. Andrea stated that the plans are not being followed by departments.	
5.	Members Comments:	<p>Mary would like to have an item on the agenda for parking permit issues once she has her meeting. Will let Karol know when this item needs to be on an agenda. Needs to talk to Steve about the Sustainability Committee.</p> <p>Dirkson asked if there would be transportation for students to where the temporary portables will be in lot 8 once LA is under construction.</p>	
	Adjournment: Next Meeting Date: Dec 4, 2023	4:06	

Membership:

Facilities & Safety Committee

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Steve Sutorus, Administrative Services; Chair	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar	X	Christie Gabriel	
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District	X	Anita Arnold, Science, Faculty	X	Nathan Yearyear	X	Sarah Yearyear	X
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X				
Michelle Crofer, Student Accessibility Services	X	Jeffery Demsky, Social Sciences, Human Development & Physical Education					
Kevin Grishow, Grounds and Maintenance	X	Espree Foscolos, Science	X				
Robert Jenkins – Facilities, Maintenance & Operations	X	Andrea Hecht, Student Services	X	Associated Student Government		Asian Pacific Islander Assoc.	
Dave Rubio - Athletics	X	Dirkson Lee, Arts & Humanities	X	Eileen Fraley		Nhan Zuick	X
Dave Steven, Interim Environmental Health & Safety, District	X	Leonard Lopez, Social Sciences, Human Development & Physical Education		Gina Garcia – Student Rep.	X		
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	X	Jose Recinos, Arts & Humanities	X				
District Police		Michelle Tinoco, Student Services	X			Black Faculty & Staff Assoc.	
Blake Bonnet	X					Bonnie Cruz	
Al Jackson						Latino Faculty Staff & Admin Assoc.	
Kenneth Owens						Ernest Guillen	X
Visitors							
Linda Fontanilla – SBVC Interim President	X	Karol Pasillas, Admin Services Support, Classified	X				

Facilities & Safety Committee

Monday, February 5, 2024 - 3:00 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Nov 6, 2023		
2.	New Business: a. Selection of Co-Chair b. District EH&S Updates		
3.	Past Business: a. Committee Charge		
4.	Future Business: a. Review and provide feedback on Plans b. Parking Permit Follow Up - Mary		
	Adjournment: Next Meeting Date: Mar 4, 2024		

Membership:

Administrators (SBVC & District)		Faculty	Calif. Schools Employees Assoc.	Classified Senate
Keith Bacon, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology	Mary Valdemar	Christie Gabriel
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty	Nathan Yearyearn	Sarah Yearyearn
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts		
Kevin Grishow, Grounds and Maintenance		Jeffery Demsky, Social Sciences, Human Development & Physical Education		
Marty Milligan, Student Accessibility Services		Espreo Foscolos, Science		
Robert Jenkins – Facilities, Maintenance & Operations		Andrea Hecht, Student Services	Associated Student Government	Asian Pacific Islander Assoc.
Dave Rubio - Athletics		Dirkson Lee, Arts & Humanities	Eileen Fraley	Nhan Zuick
Dave Steven, Interim Environmental Health & Safety, District		Leonard Lopez, Social Sciences, Human Development & Physical Education	Gina Garcia – Student Rep	Black Faculty & Staff Assoc.

Facilities & Safety Committee

Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts		Jose Recinos, Arts & Humanities			Bonnie Cruz	
District Police		Michelle Tinoco, Student Services			Latino Faculty Staff & Admin Assoc.	
Blake Bonnet		Tatiana Vasquez, Science			Ernest Guillen	
Al Jackson						
Kenneth Owens						
Visitors						
Linda Fontanilla – SBVC Interim President		Karol Pasillas, Admin Services Support, Classified				

Facilities & Safety Committee

Monday, February 5, 2024 - 3:00 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: Nov 6, 2023	Minutes were approved.	Motion: Move to approve 11-6-23 minutes. 1st: V. Alvarez 2nd: B. Bonnet 20 responses Ayes: 19 votes Nays: 0 Votes Abstain: 1 Vote Motion passes
2.	New Business: a. Selection of Co-Chair b. District EH&S Updates	<p>Keith let the committee know that SBVC is working on a share governance process.</p> <p>Dave gave a presentation on updates to the safety plans and where the district is with them and presented the Employee Injury Report for Nov 23 to Dec 23. Dave stated that Valley College's website does not have any injury reporting system, but it falls in line with the workers compensation reporting system, but it is not specially designed for students. Keith stated that SBVC does have a student injury report on the website, but it is cumbersome and is trying to get it more like CHCs. Blake stated that when the police department gives aid, they fill out the report and it goes directly to the VPAS of CHC. Ernest likes this idea but wants to make sure students will know about the form and where to go to fill it out. Dave stated there was a lot of training involved when this form was rolled out at CHC it had to go through CSEA and their Facility & Safety Committee.</p> <p>Dr. Fontanilla asked what where the steps in the educating the students & the campus. Dave stated the 1st step started with the CHC Safety committee and the development of the form and to whom the form would go to. Once it was completed, they timed the rollout within services days so it could be presented during the all-faculty meeting. They also sent out an email to the CHC campus and then the CHC VPAS talked about it during the whole campus opening day meeting. Dave stated this was for non-student workers only since student workers follow the districts workers compensation protocols. This form is really for anybody on campus that is not an</p>	<p>Tabled for next meeting.</p>

employee, student worker or a contractor employed by SBCCD. Marty asked if this would cover volunteers and Dave said yes. Ray asked when and who will this be moving forward and Dave responded them and VPAS and it is already moving forward.

Dave stated if this committee wanted to know more about the coverage for injuries they would need to ask Virginia Diggle.

Christie asked where these forms will be documented and if someone could have access to that data. As a researcher is it may help them understand the experiences of students more as to why they leave or drop out. She also asked if the blue emergency phones were working. Blake let the committee know that SBVC has lost few due to construction and new buildings, but they do test the ones SBVC has. The ones in the parking lots are not reliable due to the phone lines being underground. SBVC does not have a dedicated Telecommunication person anymore. The work around is using the SBCCD Safety App that has the mobile blue phone on it. Andrea asked how they market this safety app to the students and employees. Blake stated at every training they do, events they attend, tables/booths, and flyers. He also said that the safety app information should be going out on any email going out about parking.

Christie asked Blake to speak about district police dispatch being handle by Cal State San Bernardino. Blake said that this service is 24 hours, 7 days a week, district police get the calls on their mobile computers or their radios. They create calls for services which are tracked in district polices record management system. They track all occurrences that district police are called to, and they are able to do access all records. Blake offered to collaborate with Research & Planning on the data they need.

Bryce asked if a student gets hurt and is referred to go to a different place and they do not have the means for transportation. Blake stated that if it happens on campus, the district police can take them to Student Health Services or call 911 for them. Some will decline transportation or say they have their own transportation. SBCCD does not have a transportation services. Ray asked how many student injuries per a year and Dave stated that we do not know since we do

		<p>not have a tracking system, and some are undocumented.</p> <p>Ray brought up about how long it took for the text to go out for the last earthquake, and he believes on the plan, that district police are the ones sending out these texts. He stated as per his experience from other institution where he worked that the campus police are usually focused on critical responses and in some cases injuries that he does not know if they have time to send out text messages. Dave responded back due to being a department of one and that there is always a sergeant on duty 24 hours a day. He stated that this is the first incident that happened after the new EOP and some of these roles and other items still need to be clarified. Blake stated that there are two types of notifications. They have pre-canned messages that the Cal State dispatch can send out if it is urgent and will send out while district police is handling the issue. Items that are not urgent are still in the streamlining process.</p> <p>Chief Jackson reiterated that this is still a work in progress and that they are trying to streamline the process. He stated that they worked on an EOP with a consultant group, the VPAS and the Facilities & Safety Committees at each campus for around 2 years. They were going to leave the notifications up to the individual campuses because they know their constituencies and populations to be able to put non-emergency types. This EOP went to board around last month and it was the first time that the police department became aware of the fact that it had been manipulated from the original version of how we all, as a collaborative group, had decided that it was supposed to be pushed out, and at that time it was revised to say the police department would be responsible for it because they eliminated the emergency manager. That revision was done specifically by Tiffany Guevara and Dave Stevenson because Dave wrote in the notes, shouldn't the police department be doing this. I asked whether or not the constituent groups, the VPs and everybody else had an opportunity to weigh in on this change and the police department was told. It's implemented. Follow it. The chief stated that he was at home yesterday when he got a text message from Dave Stevenson and Tiffany's department and that said, Can you put out this notification regarding extreme weather conditions. He stated they</p>	
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just put out a message 10 minutes do we need to send a second message and confuse everybody? He got back yes. The message that you guys got last night was put out by me sitting at home, which we've never been tasked with that in the past, but we have no emergency manager now in the district since this position has been eliminated, so give us time, and we'll work through it. We will probably have to run it back through this committee to see what would be appropriate, because we are going to be in the field and those messages are going to be delayed because we do not have the appropriate staffing to do it.

Bryce stated that he also thought that the communicating was not done by the police due to the fact they would be handling the situation out in the field and the last lock down happen and the notice went out late. Notifications like these need to be sent out right away so employees know not to come to the campus and to have the lock down. He wants to know why this changed and cannot someone else step in for Dave.

The chief wants to make it clear that if there is an active shooter the police department will put out the initial message that we are in lockdown. The initial emergency message will be sent out by the police department to make everybody safe in the campus community. He is talking about the miscellaneous low messages like weather, a fire some place else, etc.

Ernest put in the chat that he understands that at the moment there might not be someone who's responsible for this on a 24 h basis and that this is too important to piecemeal it together or not have contingency plans for meeting emergencies. Keith will circle back around with Dave and the team to figure out how to correct this.

Dr. Fontanilla stated that she agrees with Ernest and if Dave and district police are not available, we would certainly look to our VPAS, but she is not sure if this conversation has happened and if it is going to be uniform throughout the district. The chief stated that is clearly unified, spelled out and that was what was reiterated and copied in the EOP throughout the document. There is only one section that talks about emergency notifications and rave messages and stuff like that. That is the paragraph that was changed by Tiffany Guevara and Dave Stevenson. This is not consistent with what AP 3505. I you read Ap 3505, that was revised by everybody involved, it clearly

		<p>outlines, by everybody involved, it clearly outlines who is responsible for that messaging 24 h a day, 365 days a week, and how it's to go out. This is how this committee and the VPAS and the police department, the consulting group, and everybody worked for 2 years to make it say the same in the EOP. And then, I think, Dave's question in the notes of the EOP was, and I quote, "shouldn't the police department be responsible for this as opposed to me", and then it got changed. Dr. Fontanella said that we will continue to look into the matter. Christie asked about outside emergencies that affect our campus, and how to deal with those. What are we doing or doing differently? Because it was a chaos in 2015, during the San Bernardino shootings. Keith stated that he will work with Blake to determine communications with various agencies and how to better submit the information. Blake said the 2015 shooting was before they have the current dispatch, and they are now notified faster now. Dr. Fontanilla informed the committee that she is working with district to do an active shooter scenario on SBVC campus.</p>	
3.	<p>Past Business:</p> <p>a. Committee Charge</p>	No comments	
4.	<p>Future Business:</p> <p>a. Review and provide feedback on Plans</p> <p>b. Parking Permit Follow Up - Mary</p>	<p>No plans to review right now.</p> <p>Tabled for meeting when Mary is ready.</p>	
	<p>Adjournment:</p> <p>Next Meeting Date: Mar 4, 2024</p>	Adjourned at 4pm.	<p>Motion: Move to Adjourn. 1st: Dr. Fontanilla 2nd: J. Demsky 20 responses Ayes: 20 votes Nays: 0 Votes Abstain: 0 Vote Motion passes</p>

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar		Christie Gabriel	X

Facilities & Safety Committee

Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty	X	Nathan Yearyearn	X	Sarah Yearyearn	X
Raymond Carlos, Student Life	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X				
Kevin Grishow, Grounds and Maintenance	X	Jeffery Demsky, Social Sciences, Human Development & Physical Education	X				
Marty Milligan, Student Accessibility Services	X	Espreo Foscolos, Science	X				
Robert Jenkins – Facilities, Maintenance & Operations	X	Andrea Hecht, Student Services	X	Associated Student Government		Asian Pacific Islander Assoc.	
Dave Rubio - Athletics	X	Dirkson Lee, Arts & Humanities	X	Eileen Fraley		Nhan Zuick	X
Dave Steven, Interim Environmental Health & Safety, District	X	Leonard Lopez, Social Sciences, Human Development & Physical Education		Gina Garcia – Student Rep		Black Faculty & Staff Assoc.	
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	X	Jose Recinos, Arts & Humanities				Bonnie Cruz	
District Police		Michelle Tinoco, Student Services				Latino Faculty Staff & Admin Assoc.	
Blake Bonnet	X	Tatiana Vasquez, Science				Ernest Guillen	X
Al Jackson	X						
Kenneth Owens							
Visitors							
Linda Fontanilla – SBVC Interim President	X	Tiffany Guevara – Director, Human Resources	X	Karol Pasillas, Admin Services Support, Classified	X		

Facilities & Safety Committee

Monday, March 4, 2024 - 3:00 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: February 5, 2023		
2.	New Business: a. Selection of Co-Chair b. Facilities Master Plan Updates c. District EH&S Updates		
3.	Past Business: a. Committee Charge		
4.	Future Business: a. Review and provide feedback on Plans b. Parking Permit Follow Up - Mary		
	Adjournment: Next Meeting Date: April 1, 2024		

Membership:

Administrators (SBVC & District)		Faculty	Calif. Schools Employees Assoc.	Classified Senate
Keith Bacon, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology	Mary Valdemar	Christie Gabriel
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty	Nathan Yearyearn	Sarah Yearyearn
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts		
Kevin Grishow, Grounds and Maintenance		Jeffery Demsky, Social Sciences, Human Development & Physical Education		
Marty Milligan, Student Accessibility Services		Espreo Foscolos, Science		
Robert Jenkins – Facilities, Maintenance & Operations		Andrea Hecht, Student Services	Associated Student Government	Asian Pacific Islander Assoc.
Dave Rubio - Athletics		Dirkson Lee, Arts & Humanities	Eileen Fraley	Nhan Zuick

Facilities & Safety Committee

Dave Steven, Interim Environmental Health & Safety, District	Leonard Lopez, Social Sciences, Human Development & Physical Education	Gina Garcia – Student Rep	Black Faculty & Staff Assoc.
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	Jose Recinos, Arts & Humanities		Bonnie Cruz
District Police	Michelle Tinoco, Student Services		Latino Faculty Staff & Admin Assoc.
Blake Bonnet	Tatiana Vasquez, Science		Ernest Guillen
Al Jackson			
Kenneth Owens			
Visitors			
Linda Fontanilla – SBVC Interim President	Karol Pasillas, Admin Services Support, Classified		

Facilities & Safety Committee

		ago and thinks that there should be a separate committee for Sustainability. Keith will research this request as part of reviewing the share governance process.	
4.	<p>Future Business:</p> <p>a. Review and provide feedback on Plans</p> <p>b. Parking Permit Follow Up - Mary</p>	<p>Hazardous Material/Waste, Fire and Utility Cart are the only plans outstanding, but Dave welcomes all recommendation on any plan that is posted on the district web page. https://sbccd.edu/district-services/safety-risk-management/safety-programs/index.php</p> <p>Still waiting for the meeting with the HR department and will follow up with this committee once the meeting happens.</p>	
	<p>Adjournment:</p> <p>Next Meeting Date: April 1, 2024</p>	3:24pm	

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar	X	Christie Gabriel	
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District	X	Anita Arnold, Science, Faculty	X	Nathan Yearyean	X	Sarah Yearyean	X
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X				
Kevin Grishow, Grounds and Maintenance	X	Jeffery Demsky, Social Sciences, Human Development & Physical Education	X				
Marty Milligan, Student Accessibility Services		Espreo Foscolos, Science	X				
Robert Jenkins – Facilities, Maintenance & Operations	X	Andrea Hecht, Student Services		Associated Student Government		Asian Pacific Islander Assoc.	
Dave Rubio - Athletics	X	Dirkson Lee, Arts & Humanities	X	Eileen Fraley		Nhan Zuick	X
Dave Steven, Interim Environmental Health & Safety, District	X	Leonard Lopez, Social Sciences, Human Development & Physical Education		Gina Garcia – Student Rep		Black Faculty & Staff Assoc.	
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	X	Jose Recinos, Arts & Humanities	X			Bonnie Cruz	X
District Police		Michelle Tinoco, Student Services	X			Latino Faculty Staff & Admin Assoc.	
Blake Bonnet	X	Tatiana Vasquez, Science				Ernest Guillen	
Al Jackson							
Kenneth Owens							

Visitors						
Linda Fontanilla – SBVC Interim President		Karol Pasillas, Admin Services Support, Classified	X			

Facilities & Safety Committee

Monday, April 1, 2024 - 3:00 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: March 4, 2024		
2.	New Business: a. Selection of Co-Chair b. Daily Parking Ticket Machines c. Facilities Master Plan Updates d. District EH&S Updates		
3.	Past Business: a. Committee Charge		
4.	Future Business: a. Plans Review and Feedback b. Parking Permit Follow Up – Mary		
	Adjournment: Next Meeting Date: May 6, 2024		

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology		Mary Valdemar		Christie Gabriel	
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty		Nathan Yearyearn		Sarah Yearyearn	
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts					
Kevin Grishow, Grounds and Maintenance		Jeffery Demsky, Social Sciences, Human Development & Physical Education					
Marty Milligan, Student Accessibility Services		Espreo Foscolos, Science					
Robert Jenkins – Facilities, Maintenance & Operations		Andrea Hecht, Student Services		Associated Student Government		Asian Pacific Islander Assoc.	
Dave Rubio - Athletics		Dirkson Lee, Arts & Humanities		Eileen Fraley		Nhan Zuick	

Facilities & Safety Committee

Dave Steven, Interim Environmental Health & Safety, District	Leonard Lopez, Social Sciences, Human Development & Physical Education	Gina Garcia – Student Rep	Black Faculty & Staff Assoc.
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	Jose Recinos, Arts & Humanities		Bonnie Cruz
District Police	Michelle Tinoco, Student Services		Latino Faculty Staff & Admin Assoc.
Blake Bonnet	Tatiana Vasquez, Science		Ernest Guillen
Al Jackson			
Kenneth Owens			
Visitors			
Linda Fontanilla – SBVC Interim President	Karol Pasillas, Admin Services Support, Classified		

Facilities & Safety Committee

Monday, April 1, 2024 - 3:00 pm
Via Zoom
MINUTESX

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: March 4, 2024	Minutes were approved.	Motion: Move to approve 3-4-24 minutes. 1st: B. Bonnet 2nd: D. Stevenson 19 responses Ayes: 19 votes Nays: 0 Votes Abstain: 0 Vote Motion passes
2.	New Business:		
	a. Selection of Co-Chair	Tabled until shared governance process is completed.	
	b. Daily Parking Ticket Machines	Keith informed the committee that the daily parking ticket machines will be removed for fall total the campus will being digital for all parking passes. Students who need to use cash will be able to go to SBVC CBO office to pay. He is in the process of meeting with various groups to inform them and an email will be sent out to employees and students. Andrea asked if additional signage and bar codes on them would be put up. Keith stated that we already do have some signs with QR codes and will look into adding additional signs.	
	c. Facilities Master Plan Updates	Had several campus meetings and will have more for employees to participate in. The goal is to have the front work completed before summer break. Hoping to be able to bring it back to the campus for a final review in fall. Dr. Fontanilla asked if this group would have a meeting and Keith replied that they are being invited to all meetings and College Council meetings to give their input.	
	d. District EH&S Updates	Still working and reviewing the Utility Cart Safety Program, Hazardous Waste Management Plan and the Fire Life, Safety Plan. Dave stated they he plans on meeting with the VPAS of CHC and SBVC within the next couple of weeks to review what has been done so far. Dave stated that they are creating a Campus Readiness plan to be site specific to go along with the Emergency Operations Plan for the district. He is hoping to be able to bring both	

Facilities & Safety Committee

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
<i>Keith Bacon, Administrative Services; Chair</i>	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar		Christie Gabriel	
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty	X	Nathan Yearyear	X	Sarah Yearyear	X
Raymond Carlos, Student Life	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X				
Kevin Grishow, Grounds and Maintenance	X	Jeffery Demsky, Social Sciences, Human Development & Physical Education					
Marty Milligan, Student Accessibility Services	X	Espreo Foscolos, Science	X				
Dave Rubio - Athletics	X	Andrea Hecht, Student Services	X	Associated Student Government		Asian Pacific Islander Assoc.	
Dave Stevenson, Environmental Health & Safety, District	X	Dirkson Lee, Arts & Humanities	X	Eileen Fraley		Nhan Zuick	X
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	X	Leonard Lopez, Social Sciences, Human Development & Physical Education		Gina Garcia – Student Rep		Black Faculty & Staff Assoc.	
Sergio Zazueta – Facilities, Maintenance & Operations	X	Jose Recinos, Arts & Humanities				Bonnie Cruz	
District Police		Michelle Tinoco, Student Services				Latino Faculty Staff & Admin Assoc.	
Blake Bonnet	X	Tatiana Vasquez, Science				Ernest Guillen	X
Al Jackson							
Kenneth Owens							
Visitors							
Linda Fontanilla – SBVC Interim President	X	Karol Pasillas, Admin Services Support, Classified	X				

Facilities & Safety Committee

Monday, May 6, 2024 - 3:00 pm
Via Zoom
AGENDA

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: April 1, 2024		
2.	New Business: a. District EH&S Updates b. Bond Project Update c. Books Plus Update		
3.	Past Business: a. None		
4.	Future Business: a. Selection of Co-Chair b. Committee Charge c. Plans Review and Feedback		
	Adjournment: Next Meeting Date: Sept 9, 2024	Need to move meeting from September 2 due to the 2 nd being a district holiday.	

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair		Vicente Alvarez, Mathematics, Business & Computer Technology		Mary Valdemar		Anabel Martinez	
Miriam Abunaja - Program Assistant, Facilities, Planning, & Construction, District		Anita Arnold, Science, Faculty		Nathan Yearyearn		Sarah Yearyearn	
Raymond Carlos, Student Life		Bryce Cacho, Applied Technology, Transportation & Culinary Arts					
Kevin Grishow, Grounds and Maintenance		Jeffery Demsky, Social Sciences, Human Development & Physical Education					
Marty Milligan, Student Accessibility Services		Espreo Foscolos, Science					
Dave Rubio - Athletics		Andrea Hecht, Student Services		Associated Student Government		Asian Pacific Islander Assoc.	

Facilities & Safety Committee

Dave Stevenson, Environmental Health & Safety, District	Dirkson Lee, Arts & Humanities	Eileen Fraley	Nhan Zuick
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts	Leonard Lopez, Social Sciences, Human Development & Physical Education	Gina Garcia – Student Rep	Black Faculty & Staff Assoc.
Sergio Zazueta – Facilities, Maintenance & Operations	Jose Recinos, Arts & Humanities		Bonnie Cruz
District Police	Michelle Tinoco, Student Services		Latino Faculty Staff & Admin Assoc.
Blake Bonnet	Tatiana Vasquez, Science		Ernest Guillen
Al Jackson			
Kenneth Owens			
Visitors			
Linda Fontanilla – SBVC Interim President	Karol Pasillas, Admin Services Support, Classified		

Facilities & Safety Committee

Monday, May 6, 2024 - 3:00 pm
Via Zoom
MIUNTES

	AGENDA ITEM	DISCUSSION/COMMENTS	ACTION/FOLLOW-UP
1.	Approval of Minutes: April 1, 2024	Minutes were approved.	Motion: Move to approve 2-5-24 minutes. 1st: B. Bonnet 2nd: D. Stevenson 20 responses Ayes: 20 votes Nays: 0 Votes Abstain: 0 Vote Motion passes
2.	New Business: a. District EH&S Updates b. Bond Project Update c. Books Plus Update	Dave gave a presentation on the SBVC Safety Updates May 2024 that contained: Safety plans recently updated, safety plans pending updates, employee injury report, hazard assessment inspection report, emergency management update and upcoming training. He introduced the Patrick Keith, the new Environmental Health & Safety Administrator. Keith presented the committee slide show on April 2024 Measure CC Update. Keith gave a presentation on a new Books Plus model – Championing Textbook Affordability. All the details are still being worked out. This will be a district wide campaign.	Keith to send out presentation to committee. Keith to send out presentation to committee.
3.	Past Business: a. None		
4.	Future Business: a. Selection of Co-Chair b. Committee Charge c. Plans Review and Feedback		
	Adjournment: Next Meeting Date: Sept 9, 2024	3:57pm Need to move meeting from September 2 due to the 2 nd being a district holiday.	

Membership:

Administrators (SBVC & District)		Faculty		Calif. Schools Employees Assoc.		Classified Senate	
Keith Bacon, Administrative Services; Chair	X	Vicente Alvarez, Mathematics, Business & Computer Technology	X	Mary Valdemar	X	Anabel Martinez	
Miriam Abunaja - Program Assistant, Safety & Risk Management, District	X	Anita Arnold, Science, Faculty	X	Nathan Yearyean	X	Sarah Yearyean	X
Raymond Carlos, Student Life	X	Bryce Cacho, Applied Technology, Transportation & Culinary Arts	X				
Kevin Grishow, Grounds and Maintenance		Jeffery Demsky, Social Sciences, Human Development & Physical Education	X				
Marty Milligan, Student Accessibility Services	X	Espree Foscolos, Science	X				
Dave Rubio - Athletics	X	Andrea Hecht, Student Services	X	Associated Student Government		Asian Pacific Islander Assoc.	
Marty Milligan, Student Accessibility Services	X	Dirkson Lee, Arts & Humanities	X	Eileen Fraley		Nhan Zuick	X
Dave Rubio - Athletics		Leonard Lopez, Social Sciences, Human Development & Physical Education		Gina Garcia – Student Rep		Black Faculty & Staff Assoc.	
Dave Stevenson, Environmental Health & Safety, District	X	Jose Recinos, Arts & Humanities				Bonnie Cruz	
Vanessa Thomas – Dean Applied Tech., Transportation, & Culinary Arts		Michelle Tinoco, Student Services	X				
District Police		Tatiana Vasquez, Science				Latino Faculty Staff & Admin Assoc.	
Blake Bonnet						Ernest Guillen	
Al Jackson							
Kenneth Owens							
Visitors							
Michelle Crocfer, SAS	X	Linda Fontanilla – SBVC Interim President	X	Patrick Keith – Environmental Health & Safety Administrator, District	X	Karol Pasillas, Admin Services Support, Classified	
Oliva Rosa, VPSS	X						