

SBVC

Enrollment Management & Student Equity

November 12, 2024

MINUTES

1:00-2:00 p.m.

President's Conference Room (PCR) AD/SS 207

Zoom: <https://sbccd-edu.zoom.us/j/83899295730>

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Members:

	A	P		A	P
Dr. Olivia Rosas, Interim VPSS, Chair		X	Gabriel Martinez	X	
Dr. Dina Humble, Co-Chair		X	Amanda Moody		X
Dr. Gilbert Contreras	X		Sandra Moore		X
Yvonne Beebe		X	Joseph Nguyen		X
Dr. Anthony Blacksher	X		Miguel Ortiz	X	
Paul Bratulin	X		Dr. Joanna Oxendine	X	
Keynasia Buffong		X	Justine Plemons	X	
Dr. Raymond Carlos		X	Dr. Patty Quach		X
Marco Cota		X	Carmen Rodriguez		X
April Dale		X	Daymi Ruiz-Martinez (ASG)	X	
Alan Erving	X		Nelva Ruiz-Martinez (ASG)	X	
Christie Gabriel-Millette (Senate)		X	Evelyn Ruiz-Trujillo		X
Aida Gil	X		Ty Simpson	X	
Keenan Giles		X	Dr. Nori Sogomonian		X
Pete Gonzalez		X	Ayanna Spivey	X	
Rania Hamdy		X	Bethany Tasaka		X
Ron Hastings	X		Kia Harris Tattegrain		X
Leticia Hector		X	Brian Thompson		X
Kristina Heilgeist		X	Michele Tinoco	X	
Joanne Hinojosa	X		Sam Trejo		X
Samantha Homier		X	Mary Valdemar (CSEA)		X
Dr. Stephanie Lewis		X	Abena Weber		X
Alma Lopez		X	Vinnie Wu		X
Christina Ly	X				

TOPIC	DISCUSSION	FURTHER ACTION
1. Approval of 10/8/2024 Minutes	Brian Thompson moved to approve; Keenan Giles seconded. Minutes approved as written.	
2. Enrollment Update – Dr. Humble	Dr. Humble gave the enrollment update. Priority registration is at over 2,000 students and almost 1,000 FTE's. Right now we are surpassing our District target at just over 100 FTE's and are looking at around 10,507 FTE's for the academic year. We are having some issues with rooms and scheduling had to be done by hand.	
3. Successful Enrollment Labs & Priority Registration – Dr. Rosas; K.Giles; K. Heilgeist	Priority registration is going on and labs have been a success. Keenan reported Priority Registration goes through November 21. Communications	

	<p>have gone out to students and block parties are being held for each group. The week of Thanksgiving is when open registration begins.</p> <p>Kristina reported each group had received their own email with prior notification. The class schedule was embedded as well as the flyer. They also received a text message that links them to Self Service and Registration. Starfish was discussed with current daily registration numbers. Kristina also went through a training session on how to contact students and what attributes and filters to use. The only group not included is the Veterans, and they can be added. Ed Plans are included in the filters.</p> <p>Keenan shared they will be working with Research to develop surveys. Rania recommended the faculty post something in their Canvas Shell to remind students to register.</p> <p>April reported that a ticket must be created and submitted to TESS to have a student group for your specific program created. It is not automatic.</p>	
<p>4. BookSaver Update – Dr. Rosas</p>	<p>Dr. Rosas updated the group on BookSaver with FAQ's and information revised to be more user friendly and communicate</p>	<p>Copies of the flyer will be sent to this group. The link is: https://sbccd.edu/booksaver/index.php</p>

	<p>better with students. Training videos are in progress.</p> <p>A two-sided flyer has been created that will answer questions. The BookSaver rental program will be kept at this time for students to use.</p> <p>Pete asked the question about non-credit courses with no units involved. It still pops up when they register. Dr. Rosas stated if there are no credit/units these are not included as they pay \$20 per unit.</p>	<p>We continue to work with faculty to make sure they get their book lists in to the bookstore.</p> <p>Dr. Rosas will check into the non-credit/no units students and let the group know.</p>
<p>5. Other Updates – All</p>	<p>Mary shared November 18 at 6pm will be Native American Heritage month event in the gym.</p> <p>Keynasia reported transfer events are happening.</p> <p>November 19 is the Native American celebration day with dancers in B-100 from 10am-1pm and the flyer will go out soon.</p>	
<p>6. Next Meeting: November 26, 2024 1-2:00 pm, PCR 207 or via Zoom.</p> <p>https://sbccd-edu.zoom.us/j/83899295730</p>		