



San Bernardino Valley College

Participatory Governance Task Force Progress Update December 11, 2024

The Participatory Governance Task Force (PGTF) at San Bernardino Valley College has made significant strides since its formation in August 2024. This update summarizes the task force's activities, recommendations, and challenges to date.

Task Force Formation and Charge Overview

The PGTF was established to review and refine SBVC's governance processes, with the goal of improving decision-making, enhancing student success, and ensuring equitable access and outcomes through an effective, inclusive governance system. The task force is composed of representatives from management, faculty, and classified professionals. One student appointee has been requested of ASG but has yet to be assigned.

Key Activities and Progress

1. **Workgroup Establishment:** Two workgroups have been created to focus on specific aspects initially:
 - a. Workgroup 1: Research on Best Practices and Models across the CCC System
 - b. Workgroup 2: Research on Efficacy of SBVC's Current Committee/Participatory Governance Structure
2. **Research and Analysis:**
 - a. Workgroup 1 is conducting an analysis of single-college and multi-college districts, focusing on evaluating participatory governance procedures, college-wide decision-making structures, and adopted participatory governance handbooks
 - b. Workgroup 2 has begun auditing current committee membership, meeting minutes, and decision-making processes. They have also begun collecting both qualitative and quantitative data from faculty, classified professionals, and managers regarding current committee structures and perceived effectiveness. A comprehensive survey was sent to all committee co-chairs, members, and other faculty, classified professionals, and managers via email on December 4th and 5th, 2024.
3. **Timeline Development:** A detailed timeline of activities has been created, spanning from August 2024 to Fall 2026.

Recommendations Made

The task force has made the following recommendations thus far:

1. Continue the current Fall 2024 campus committees and their membership into Spring 2025
2. Allow flexibility for campus committees to select meeting times for Spring 2025 while respecting district-level meeting schedules and current membership needs
3. Create and maintain a website hosting the Participatory Governance Task Force under SBVC committee lists for campus-wide dissemination of task force agendas, meeting minutes, findings, recommendations, etc.
4. Adjust the implementation of the revised participatory governance and decision-making model to Fall 2026

Challenges

A significant challenge faced by the task force is the substantial time and energy commitment required from its members. This commitment extends beyond mere assessment and evaluation to include:

1. Building and proposing a new committee structure in collaboration with colleagues across all areas of the campus.
2. Thoughtfully creating clear participatory governance processes.
3. Ensuring that recommendation- and decision-making processes are collaborative, inclusive, and transparent across all constituency groups at SBVC.

The task force recognizes that this work is crucial for the long-term effectiveness of SBVC's participatory governance and decision-making processes and is committed to addressing these challenges to achieve its goals.

Upcoming Key Steps

The PGTF will continue its work in Spring 2025, focusing on:

1. Analyzing survey results and feedback from campus constituencies.
2. Refining committee and reporting structures based on research findings.
3. Continuing to make recommendations to Cabinet, College Council, Academic Senate, and Classified Senate.
4. Beginning to develop a Participatory Governance Handbook.

The task force remains dedicated to improving SBVC's governance system and actively invites input from all campus stakeholders as it progresses in this important work.