



Budget Committee

Minutes

October 16, 2024

1 P.M. to 2:45 P.M. - Zoom Meeting

Members:

Keith Bacon – M – Chair	X	Joel Murphy - F	X	Wei-Chung Wang - F	X		
Jonathon Flaa - CS	X	Romana Pires - F	X	Cassandra Windhausen - CSEA	X	Tavleen Kaur – ASG Support	x
Stephanie Lewis - M	A	Vanessa Thomas - M	A	Dyami-Ruiz-Martinez - ASG	X	Karol Pasillas – Support	X

- **Review/Approve Minutes –**

- Approved minutes for October 2, 2023 - Joel 1st and Keith 2nd – Romana and Cassandra abstained.
- Approved minutes for November 15, 2023 – Romona 1st and Joel 2nd.
- Approved minutes for May 15, 2024 – Wei-Chung 1st – Keith 2nd - Romana abstained.

- **Old Business**

- **Selection of Co-Chair**

- Joel nominated Romana but she declined.
- Joel nominated Wei-Chung.
- Dyami nominates self and Wei-Chung 2nd – the committee approved Dyami as the co-chair.

- **SBCCD Building Leases**

- Keith discussed the financial situation of the DSO Operations, which is currently at a 95% occupancy rate. He explained that the funds generated from this occupancy are used to offset the operational costs, with the 2 colleges splitting the costs by roughly 70-30%. Keith also mentioned the sale of KVCR's bandwidth, which was sold off and the proceeds invested in a Pars fund. He explained that the funds in this account are used to offset future retiree expenditures and can be transferred out for other usage. The current balance in the Pars account for Valley is \$291,000. There was a discussion about the investment strategy, with Wei-Chung questioning the management fees and suggesting a passive investment strategy might yield better returns. Keith agreed to provide more information on the investment strategy and management fees.
- Keith explained the allocation of funds from the auction of KVCR's broadband lines to pay for pension costs, freeing up general fund money for program review. Romana questioned the use of pension funds for program review, to which Keith clarified that the funds were initially used to pay for pension costs, freeing up general fund money for other uses. Keith also agreed to

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.



gather data on the impact of the DSO's revenue from the colleges as the rental revenue has increased. Joel asked about the percentage of the district office's budget taken from Valley's budget, to which Keith agreed to find out. The main action items were for Keith to determine the percentage of Valley's budget contributed to DSO operations, the impact of the lease revenue stream on college costs, and the investment strategy for the KVCR funds.

- **New Business**

- District Budget Advisory Committee Report – Postpone for next meeting

- **Discussion/Questions**

- **Budget Committee Restructuring and Charge Updates**

- Keith encouraged the team to reach out to him with any additional tasks. Romana discussed the committee's work on updating the charge for fall 2023, which involved collaboration with Steve Sutorus and Mike Strong from Crafton. The draft was presented to the college council, but due to the ongoing restructuring process, the council suggested waiting to create or modify the charge until all committee structures were in place. Some council members questioned the necessity of a budget committee after the restructuring. Romana expressed her surprise and uncertainty about how to respond to these comments. Keith agreed to look into the restructuring of committees and the potential changes to the budget committee's charge. He also mentioned that he would seek approval from the Academic Senate and possibly the Classified or Student Senate. Joel questioned whether the committee's decisions were final, suggesting that the committee could still make changes. Joel and Romana discussed the ongoing restructuring of the college council, with Romana emphasizing the importance of being involved in the process. They recalled past meetings where Celia had solicited feedback from committees on campus, and how the discussions primarily focused on aligning meeting times with executives and managers. However, Romana expressed concern about the future structure of the Budget Committee, which was not explicitly addressed in the meetings. Keith agreed to work on the issue, emphasizing the need for flexibility in supporting the college council.

- **Improving Budget Understanding and Decision-Making**

- Keith expressed his desire to improve understanding of the budget from the colleges and district's perspective. Cassandra suggested she might need to be involved in college council if decisions aren't made at the negotiation table. Romana shared her experience on the District Budget Committee, noting the circular nature of the budget process and the difficulty in understanding it. The team agreed to continue exploring the budget process and decision-making structure. Keith discussed the funding process for colleges, explaining that the district receives funds based on full-time equivalent students and enrolled students for various programs. Cassandra expressed concerns about the allocation of funds and suggested a reevaluation of what is funded. Romana agreed with Cassandra's points and emphasized the need for a more realistic committee charge. Keith agreed to work on updating the committee



charge and to improve transparency. Wei-Chung expressed interest in the investment strategy and Keith agreed to find the resolution for the Board's approval.

○ **Items for Keith to Follow Up On**

- Gather data on the percentage of Valley's budget contributed to DSO operations and the impact of lease revenue on college budgets.
- Find and share the resolution on the investment strategy for the ABRC funds.
- Work with the committee on determining how to best advise the college council given the committee's charge.
- Share emails and updates from the committee restructuring process with the committee members after meetings.

● **Adjourned at 1:57pm**

● **Next Meeting:** Nov 6, 2024