



**SBVC Academic Senate Minutes**  
**November 20, 2024, Wednesday, 3:00-4:30 pm**  
**Location: North Hall, room 215**

*The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) “...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards,” which is known as 10+1.*

California Title V §53200 “10+1”	Senator Representation	Senate Exec
<ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites.</li> <li>2. Degree and certificate requirements.</li> <li>3. Grading policies.</li> <li>4. Educational program development.</li> <li>5. Standards or policies regarding student preparation and success.</li> <li>6. College governance structures, as related to faculty roles.</li> <li>7. Faculty roles and involvement in accreditation process.</li> <li>8. Policies for faculty professional development activities.</li> <li>9. Processes for program review.</li> <li>10. Processes for institutional planning and budget development.</li> <li>11. (+1) Other academic and professional matters as mutually agreed upon.</li> </ol>	<p align="center"><b>Applied Technology, Transportation, and Culinary Arts</b></p> <p><input checked="" type="checkbox"/> Samuel Valle (2026)      <input type="checkbox"/> Vacant (2027)      <input type="checkbox"/> Vacant (2027)</p> <p align="center"><b>Arts and Humanity</b></p> <p><input type="checkbox"/> Amy Mills (2026)      <input checked="" type="checkbox"/> Carol Damgen (2026)      <input checked="" type="checkbox"/> Joe Notarangelo (2027)</p> <p><input checked="" type="checkbox"/> Judy Joshua (2027)      <input type="checkbox"/> Kevin Lyons (2027)      <input type="checkbox"/> Rangel Zarate (2026)</p> <p align="center"><b>Academic Success</b></p> <p><input type="checkbox"/> Vacant (2026)</p> <p align="center"><b>Math, Business &amp; Computer Tech</b></p> <p><input checked="" type="checkbox"/> Samuel Addington (2025)      <input type="checkbox"/> Vacant (2026)      <input type="checkbox"/> Vacant (2027)</p> <p><input type="checkbox"/> Vacant (2027)      <input type="checkbox"/> Vacant (2027)</p> <p align="center"><b>Science</b></p> <p><input checked="" type="checkbox"/> Carol Jones (2025)      <input checked="" type="checkbox"/> Jessie Lemieux (2025)      <input checked="" type="checkbox"/> Matt Robles (2026)</p> <p><input checked="" type="checkbox"/> Maria Valdez (2027)      <input type="checkbox"/> Melissa Romero (2026)      <input checked="" type="checkbox"/> Michael Torrez (2027)</p> <p><input checked="" type="checkbox"/> Tatiana Vasquez (2025)</p> <p align="center"><b>Social Sciences, Human Development &amp; Physical Ed</b></p> <p><input type="checkbox"/> Danielle Graham (2025)      <input type="checkbox"/> Denise Knight (2027)      <input checked="" type="checkbox"/> Kellie Barnett (2025)</p> <p><input type="checkbox"/> Lisa Henkle (2027)      <input checked="" type="checkbox"/> Melissa King (2027)</p> <p align="center"><b>Student Services</b></p> <p><input checked="" type="checkbox"/> Debbie Orozco (2027)      <input checked="" type="checkbox"/> Erica Begg (2026)      <input checked="" type="checkbox"/> Jamie Salyer (2025)</p> <p><input checked="" type="checkbox"/> Keynasia Buffong (2025)      <input checked="" type="checkbox"/> Pedro Gonzales (2027)      <input checked="" type="checkbox"/> Ulavale Matavao (2026)</p> <p><input type="checkbox"/> Vacant (2027)</p> <p align="center"><b>Part-Time Senator Reps</b></p> <p><input checked="" type="checkbox"/> Christian Sarfo-Poku (2025)      <input checked="" type="checkbox"/> Brenda Orozco (2025)      <input type="checkbox"/> Loni Dennett(2025)</p> <p><input type="checkbox"/> Vacant</p>	<p align="center"><b>Senate Exec</b></p> <p><input checked="" type="checkbox"/> President, A. Hecht</p> <p><input checked="" type="checkbox"/> Vice President, T. Vasquez</p> <p><input checked="" type="checkbox"/> Secretary, J. Salyer</p> <p><input checked="" type="checkbox"/> Program Review, D. Burns-Peters</p> <p><input checked="" type="checkbox"/> Curriculum, T. Berry</p> <p><input checked="" type="checkbox"/> Accreditation and Outcomes, C. Huston</p> <p><input checked="" type="checkbox"/> Professional Development, R. Hamdy</p> <p><input checked="" type="checkbox"/> Part-Time Senator at Large, C. Sarfo-Poku</p> <p><input type="checkbox"/> Academic, Senator at Large, B. Tasaka</p> <p><input type="checkbox"/> Student Services, Senator at Large, Vacant</p> <p align="center"><b>Guests</b></p> <p><input checked="" type="checkbox"/> Gilbert Contreras</p> <p><input checked="" type="checkbox"/> Olivia Rosas</p> <p><input checked="" type="checkbox"/> Leticia Hector</p> <p><input checked="" type="checkbox"/> Dan Mayo</p> <p><input checked="" type="checkbox"/> Vanessa Thomas</p> <p><input checked="" type="checkbox"/> Jesse Neimeyer-Romero</p> <p><input checked="" type="checkbox"/> Ernest Guillen</p> <p><input checked="" type="checkbox"/> DinaHumble</p> <p><input checked="" type="checkbox"/> Olivia Rosas</p> <p><input checked="" type="checkbox"/> Keith Bacon</p> <p><input checked="" type="checkbox"/> Leticia Hector</p> <p><input checked="" type="checkbox"/> Dan Mayo</p> <p><input checked="" type="checkbox"/> Ana Mayo</p> <p><input checked="" type="checkbox"/> Nader Gergis</p> <p><input checked="" type="checkbox"/> Jeff Demsky</p> <p><input checked="" type="checkbox"/> Yash Patel</p> <p><input checked="" type="checkbox"/> Lindsay Graff</p>



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<p>1. Call to Order</p> <p>1.1. Call to Order/Establish Quorum</p> <p>1.2. Approval of Agenda: The Consent Agenda is expected to be routine and noncontroversial.</p>	<p>Call to order at 3:05 pm.</p> <p>Approval of agenda by consensus.</p>
<p>2. Public Comments</p> <p>2.1. General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. <i>(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)</i></p> <p>2.2. Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. <i>(10 minute total time limit, 3 minute max per person)</i></p>	
<p>3. Approval of Minutes</p>	<p>Motion to approve the minutes.</p> <p>1st: J. Noterangelo 2nd: C. Jones Yay: 22 Nay: 0 Abstain: 0 (K. Buffong, E. Begg, and M. Valdez were not here for the vote)</p> <p><b>Motion approved.</b></p>



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4. [Reports](#)

4.1. AS President, Andrea Hecht

❖ *NOTES*

- A. Hecht attended a MAP CPL meeting and encouraged anyone with concerns to contact Professor Stephanie Lewis, who holds monthly Zoom meetings on the second Tuesday. She also mentioned that the Board of Trustees approved the 2025-2026 academic calendar, which was shared with the chairs at the last meeting. A. Hecht plans to organize a retreat or meeting for the Senators.

- [BOT Report](#)

4.1.1. California Community College Chancellor's Office Proposed Title 5 Changes Concerning the COR (including IDEAA/DEIA in the COR) - 45-day public comment period

- [COR Document](#)

- [45 Day Notice](#)

4.2. AS Vice President

4.3. Campus Committees

4.4. Academic Senate Subcommittees

4.5. San Bernardino Community College District Teachers Association

❖ *NOTES*

- J. Demsky echoed President Contreras' praise for Tatiana's sabbatical report and linked it to his advocacy for raising wages to retain faculty. He thanked those involved in Fall Fest and shared plans for a Spring Fling. He reported the Union's recent bylaw revisions, emphasizing a shift towards collaborative leadership and the development of diverse leaders, especially from the BIPOC community. He also highlighted the revitalized PAC's success in supporting Board candidates, addressed mandatory training concerns, and mentioned ongoing efforts to address wage



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<p align="center">disparities and lab load adjustments. Lastly, he encouraged attending a CTA Zoom meeting on December 5 about union benefits.</p> <p>4.6. Associated Student Government</p> <p>4.7. Classified Senate</p> <p>4.8. President, Gil Contreras</p> <p>❖ <b>NOTES</b></p> <p>➤ G. Contreras commended Tatiana for an excellent sabbatical presentation, which was well-received and sparked much conversation. He highlighted the importance of sharing sabbatical outcomes. G. Contreras noted that the College Council is winding down, with its final meeting on December 11. Updates will include efforts to improve dual enrollment and identify pain points for expansion. Additionally, discussions on the Black Serving Institution (BSI) designation and the creation of a Hispanic Serving Institutions (HSI) Task Force will continue. The HSI Task Force will begin by assessing the college’s status and working to improve outcomes. He closed by wishing everyone a well-deserved holiday break and thanking faculty for their hard work in supporting students.</p>	
<p>5. Unfinished Business</p> <p>5.1. Proposed Bylaw Changes (310-319) - <b>action</b> (2nd read)</p> <p>❖ <b>NOTES</b></p> <p>➤ D. Burns-Peters - explained that the recent updates to the bylaws were intended to align them with the executive committee and standing committee structures adopted in May of the previous year.</p> <p>➤ <a href="#">Bylaw Changes 310-319</a></p> <p>5.2. Legislative Subcommittee</p> <p>5.2.1. AP/BP, Jessy Lemieux (2nd read)</p>	<p>Motion to approve the Bylaw changes.</p> <p>1st: J. Noterangelo</p> <p>2nd: D. Burns-Peters</p> <p>Yay: 24</p> <p>Nay: 0</p> <p>Abstain: 1 (J. Joshua)</p> <p><b>Motion approved.</b></p>



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❖ *NOTES*

➤ [Report](#)

➤ J. Lemieux - we will have another chance for feedback at the next meeting.

5.2.1.1. Level 2, minor review

5.2.1.1.1. 3250 Institutional Planning

5.2.1.2. Level 3, extensive review

5.2.1.2.1. 4010 Academic Calendar

❖ *NOTES*

➤ R. Hamdy asked for a little information.

➤ J. Lemieux shared that the main change being proposed is the addition of language, such as replacing Columbus Day with Cesar Chavez Day. These changes are aimed at recognizing days of cultural or historical significance.

5.2.1.2.2. 4020 Program, Curriculum, and Course Development

5.2.1.2.3. 4100 Graduation Requirements

5.2.1.2.4. 4230 Grading and Academic Record Symbols

5.2.1.2.5. 5012 International Students

5.2.1.2.6. 5035 Withholding of Student Records

5.2.1.2.7. 5055 Enrollment Priorities

❖ *NOTES*

➤ C. Jones asked if the line was a replacement.

➤ J. Lemieux believed it was but will get clarification at the next meeting.

5.2.1.2.8. 5530 Student Rights and Grievances

❖ *NOTES*



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- Concerns came up if this was going to students, and it was confirmed that Dean Ray Carlos is on PPAC and takes this back to the student body.
- J. Lemieux clarified that the language changes provided more clarification to the document.

5.3. Book Saver update - Vice President of Student Services, Olivia Rosas and Ana Mayo

❖ *NOTES*

- O. Rosas and A. Mayo - the relaunch of the Book Saver program emphasizes the need for students to fully understand their options and the consequences of opting in. There is concern about automatic enrollment and the importance of creating a more transparent opt-out process. Improvements to the program include updated FAQs, training videos, and a new graphic to help explain the process clearly. Additionally, it is stressed that book saver fees should be separated from other fees, and students should be allowed to use financial aid for books with permission. These changes aim to improve the program's clarity and accessibility for students.
- [Flyer](#)
  - T. Vasquez – asks our current AS president can have a conversation with the college president and the district directly to really emphasize what the ASCCC resolution is about.
  - D. Burns-Peters – added the resolve from the ASCCC resolution requires for sections that have no textbook cost be excluded from automatic billing program, which is a problem on how Book Saver is currently set up.
  - A. Hecht – mentioned these conversations have started.



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<p>6. New Business</p> <p>6.1. Facilities Master Plan, Vice President Office of Administrative Services, Keith Bacon (<i>1st read</i>)</p> <p>❖ NOTES</p> <ul style="list-style-type: none"><li>➤ <a href="#">Facilities Master Plan</a></li><li>➤ <a href="#">Timeline</a></li><li>➤ T. Vasquez - requests to move the 2nd reading to a further meeting so the areas have enough time to look at everything.</li></ul> <p>6.2. Spring 2025 Committee assignments, Andrea Hecht &amp; Tatiana Vasquez</p> <p>6.3. Phase 1, Common Course Numbering &amp; Related COR additions, Thomas Berry</p> <p>6.4. Aspire Year 2, Davena Burns-Peters</p>	<p>Motion to table Aspire Year 2 update, Phase 1 Common Course Numbering, and spring 2025 Committee assignments to the next meeting. (J. Notarangelo, K. Buffong, E. Begg, P. Gonzales, U. Matavao, B. Orozco, C. Huston, and R. Hamdy were not here for the vote)</p> <p>1st: T. Berry 2nd: M. Robles Yay: 17 Nay: 0 Abstain: 0</p> <p><b>Motion approved.</b></p>
<p>7. Announcements</p> <p><i>Def. To share brief information or updates that don't require discussion or action.</i></p>	<p>(0 min)</p>



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8. Adjournment

8.1. Next meeting - December 4, 2024 3:00-4:30 pm in B-100

Approval Date: November 20, 2024

Academic Secretary: Jamie Salyer (2024-2025)

Academic Secretary Initials:

Handwritten initials 'JS' in black ink.

Meeting adjourned at  
4:53.