



**SBVC Academic Senate Minutes-Draft**  
**September 18, 2024, Wednesday, 3:00-4:30 pm**  
**Location: Business Building, Room 100**

*The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) “...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards,”*

California Title V §53200 “10+1”	Senator Representation	Senate Exec
1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards or policies regarding student preparation and success. 6. College governance structures, as related to faculty roles. 7. Faculty roles and involvement in accreditation process. 8. Policies for faculty professional development activities. 9. Processes for program review. 10. Processes for institutional planning and budget development. 11. (+1) Other academic and professional matters as mutually agreed upon.	<p align="center"><b>Applied Technology, Transportation, and Culinary Arts</b></p> <p><input type="checkbox"/> Vacant (2026)      <input type="checkbox"/> Vacant (2027)      <input type="checkbox"/> Vacant (2027)</p> <p align="center"><b>Arts and Humanity</b></p> <p><input checked="" type="checkbox"/> Amy Mills (2026)      <input checked="" type="checkbox"/> Carol Damgen (2026)      <input checked="" type="checkbox"/> Joe Notarangelo (2027)  <input checked="" type="checkbox"/> Judy Joshua (2027)      <input checked="" type="checkbox"/> Kevin Lyons (2027)      <input checked="" type="checkbox"/> Rangel Zarate (2026)</p> <p align="center"><b>Academic Success</b></p> <p><input type="checkbox"/> Vacant (2026)</p> <p align="center"><b>Math, Business &amp; Computer Tech</b></p> <p><input checked="" type="checkbox"/> Samuel Addington (2025)      <input type="checkbox"/> Vacant (2026)      <input type="checkbox"/> Vacant (2027)  <input type="checkbox"/> Vacant (2027)      <input type="checkbox"/> Vacant (2027)</p> <p align="center"><b>Science</b></p> <p><input checked="" type="checkbox"/> Carol Jones (2025)      <input checked="" type="checkbox"/> Jessy Lemieux (2025)      <input checked="" type="checkbox"/> Matt Robles (2026)  <input type="checkbox"/> Maria Valdez (2027)      <input checked="" type="checkbox"/> Melissa Romero (2026)      <input checked="" type="checkbox"/> Michael Torrez (2027)  <input checked="" type="checkbox"/> Tatiana Vasquez (2025)</p> <p align="center"><b>Social Sciences, Human Development &amp; Physical Ed</b></p> <p><input checked="" type="checkbox"/> Danielle Graham (2025)      <input checked="" type="checkbox"/> Denise Knight (2027)      <input checked="" type="checkbox"/> Kellie Barnett (2025)  <input type="checkbox"/> Lisa Henkle (2027)      <input type="checkbox"/> Melissa King (2027)</p> <p align="center"><b>Student Services</b></p> <p><input checked="" type="checkbox"/> Debbie Orozco (2027)      <input checked="" type="checkbox"/> Erica Begg (2026)      <input checked="" type="checkbox"/> Jamie Salyer (2025)  <input checked="" type="checkbox"/> Keynasia Buffong (2025)      <input type="checkbox"/> Pedro Gonzales (2027)      <input checked="" type="checkbox"/> Ulavale Matavao (2026)  <input type="checkbox"/> Vacant (2027)</p> <p align="center"><b>Part-Time Senator Reps</b></p> <p><input type="checkbox"/> Christian Sarfo-Poku (2025)      <input type="checkbox"/> Vacant (2027)      <input type="checkbox"/> Vacant (2027))  <input type="checkbox"/> Vacant</p>	<p align="center"><b>Senate Exec</b></p> <p><input checked="" type="checkbox"/> President, A. Hecht  <input checked="" type="checkbox"/> Vice President, T. Vasquez  <input checked="" type="checkbox"/> Secretary, J. Salyer  <input checked="" type="checkbox"/> Program Review, D. Burns-Peters  <input checked="" type="checkbox"/> Curriculum, T. Berry  <input type="checkbox"/> Accreditation and Outcomes, C. Huston  <input checked="" type="checkbox"/> Professional Development, R. Hamdy  <input checked="" type="checkbox"/> Part-Time Senator at Large, Christian Sarfo-Poku  <input type="checkbox"/> Instructional Senator at Large, Vacant  <input type="checkbox"/> Non-Instructional Senator at Large, Vacant</p> <p align="center"><b>Guests</b></p> <p><input checked="" type="checkbox"/> Gilbert Contreras  <input checked="" type="checkbox"/> Brenda Orozco  <input checked="" type="checkbox"/> Samuel Valle  <input checked="" type="checkbox"/> Patty Quach  <input checked="" type="checkbox"/> Todd Heibel  <input checked="" type="checkbox"/> Joanna Oxendine  <input checked="" type="checkbox"/> Olivia Rosas  <input checked="" type="checkbox"/> Vanessa Thomas  <input checked="" type="checkbox"/> Ernest Guillen  <input checked="" type="checkbox"/> John Feist  <input checked="" type="checkbox"/> Jesse Neimeyer-Romero  <input checked="" type="checkbox"/> Keith Bacon  <input checked="" type="checkbox"/> Stephanie Lewis  <input checked="" type="checkbox"/> Dina Humble</p>



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Agenda Item	Discussion	Action
1. Call to Order 1.1. Call to Order/Establish Quorum 1.2. Approval of Agenda		Meeting called to order at 3:07pm.
2. Public Comments 2.1. General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. <i>(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)</i> 2.2. Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. <i>(10 minute total time limit, 3 minute max per person)</i>	2.2. Floor Items -  Denise Knight: In my 29 years at San Bernardino Valley College, I've learned the importance of two African proverbs: knowledge brings responsibility, and those who know must teach. I want our meetings to be focused on teaching, with a positive and respectful tone. Recently, I've felt that we haven't shown the necessary respect to our administrators, particularly during Dr. Humble's report on midterm accreditation and then I came to the following meeting, and I felt that our president [Andrea Hecht] did not get the due deference she deserves. This is not an easy task. Tackling bylaws is a significant challenge, and while it's not a popular task, we need to support our leadership as we navigate these responsibilities and strive for improvement. Make sure that we are positive and give difference to our leaders and that we are supportive.	
3. Approval of Minutes	Correction to Carol Jone's statement and a name correction.	Approval by consensus.
4. Reports 4.1. AS President 4.2. AS Vice President 4.3. Campus Committees 4.4. Academic Senate Subcommittees	4.1. AS President, Andrea Hecht <ul style="list-style-type: none"> <li>• Thanked everyone and continued the discussion on recent events within the Academic Senate, proposing improvements for interactions. Expressed a commitment to learning alongside students and emphasized the importance of supporting one another to fulfill the college mission.</li> </ul>	



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<p>4.5. San Bernardino Community College District Teachers Association</p> <p>4.6. Associated Student Government</p> <p>4.7. Classified Senate</p> <p>4.8. College President, Gil Contreras</p>	<ul style="list-style-type: none"><li>● Andrea highlighted the need to model respectful behavior in all forms of communication, acknowledging that words can significantly impact others. She called for clarification of the bylaws, particularly regarding the redistribution of reassigned time, noting that many members seemed unclear about the governing documents.</li><li>● She stressed the importance of understanding quorum and indicated that the bylaws are accessible on the Academic Senate webpage. Andrea pointed out that the bylaws have been out of compliance and planned to address this issue in upcoming meetings.</li><li>● Andrea discussed the redistribution of her reassigned time to support the Academic Senate VP, as the new bylaws required more responsibilities from the vice president without additional time. She will seek support from the Senate on this matter and encourage constructive discussions in future meetings.</li></ul> <p>After President Hecht's report, discussion started about bylaws on Senate Website</p> <ul style="list-style-type: none"><li>● Davina Burns-Peters<ul style="list-style-type: none"><li>○ Sought clarification on the current bylaws, noting that the website still displays the old bylaws and the new ones passed in the spring have not been updated. She emphasized the need to ensure that the posted bylaws reflect what was officially approved by the Senate before further discussions.</li><li>○ Additionally, she suggested that the executive committee should address the importance of compliance with certain bylaws, particularly those with significant versus long-term impacts on the Senate and future leadership. Finally, they called for a review and codification of the new bylaws, particularly regarding the three standing committees, before using them to guide important decisions.</li></ul></li><li>● Jamie Salyer<ul style="list-style-type: none"><li>○ Mentioned that she had been told the online bylaws were current, and they requested updated versions if that was not the case.</li></ul></li><li>● Thomas Berry<ul style="list-style-type: none"><li>○ Clarified that the bylaws online are current but only include those addressed last semester, leading to some discrepancies.</li></ul></li><li>● Ultimately, the group confirmed that the posted bylaws are indeed current.</li></ul> <p>4.2. AS Vice President, Tatiana Vasquez</p> <ul style="list-style-type: none"><li>● Addressed the Senate to clarify the topic of resolutions, which she had previously introduced on September 4. She noted that some members seemed</li></ul>	
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	<p>unsure about the subject, so she aimed to explain the purpose and importance of resolutions within the Senate. <a href="#">PowerPoint</a></p> <p><b>** Approval of the Agenda</b> Andrea Hecht It's come to my attention that we skipped over the approval of the agenda. If there are no objections, I would like to approve the agenda as written. The minutes will reflect where and when the agenda was approved.</p> <p><b>4.3. Campus Committees</b></p> <ul style="list-style-type: none"><li>● Thomas Berry - curriculum update and the courses that will start the common course numbering (AB 1111) and what courses will be going through round 1 (25 courses).<ul style="list-style-type: none"><li>○ Tatiana Vasquez - When you say Common Core numbering, what does that mean?</li><li>○ Response- This law aims to standardize course templates across community colleges to facilitate easier transfer of classes to Cal State and UC systems. By ensuring that classes follow the same template, it enhances the transferability of credits and aligns our curriculum with broader educational standards. This initiative is supported by both the Cal State and UC systems, aiming to improve student mobility and success.</li></ul></li></ul> <p><b>4.6. San Bernardino Community College District Teachers Association</b></p> <ul style="list-style-type: none"><li>● Denise Knight - shared the SBCCDTA DEIA Statement and shared the organization's commitment to diversity, equity, inclusion, and anti-racism, emphasizing their dedication to advocating for these values in a data-informed and equity-focused manner.</li><li>● Jamie Salyer - Provided an update on negotiations Faculty are encouraged to communicate any issues to their representatives, and the speaker also noted upcoming events, including a union luncheon and a general meeting for further discussions.</li></ul> <p><b>4.7. Classified Senate</b></p> <ul style="list-style-type: none"><li>● John Feist- expressed appreciation for the chance to speak and highlighted the need for collaboration between the Classified Senate and Academic Senate, particularly as the Classified Senate revises its bylaws. He advocated</li></ul>	<p><b>** Approval by consensus.</b></p>
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	<p>for increased involvement of classified professionals in committees, emphasizing their valuable insights on student issues and the importance of a shared understanding of terminology. Additionally, he noted the challenges classified staff face in participating due to not receiving reassigned time and urged for support in fostering a more inclusive environment for diverse voices in discussions</p> <ul style="list-style-type: none"> <li>• Ernest Guillen gave some insight from the CSEA perspective.</li> </ul> <p>4.8. College President, Gil Contreras</p> <ul style="list-style-type: none"> <li>• Emphasized the need for support and flexibility for classified professionals to participate in participatory governance, acknowledging that heavy workloads can deter involvement. He highlighted the administration's expectation for increased reassigned time for leadership roles to facilitate this participation. Dr. Contreras expressed gratitude for the patience and dedication shown by faculty and staff during the college's reopening from the fire and announced an upcoming historic Board of Governors meeting where a bachelor's degree in water resources will be awarded. He encouraged faculty engagement in discussions about instructional needs and dual enrollment initiatives, noting the importance of their voices in shaping the college's future. Additionally, he mentioned the cancellation of a College Council meeting due to the closure but assured that key agenda items, including mental health support and becoming a Black-serving institution, would be addressed soon. Lastly, he shared his excitement about attending the inaugural convening of Latinx college presidents in Sacramento.</li> </ul>	
<p>5. Unfinished Business</p> <p>5.1. Redistribution of Academic Senate Reassigned Workload</p> <p>5.2. Familiarity with Academic Senate Bylaws</p>	<p>5.1. Redistribution of Academic Senate Reassigned</p> <ul style="list-style-type: none"> <li>• Andrea Hecht - addressed the group about redistributing .2 reassign to the vice president.</li> </ul> <p>5.2. Familiarity with Academic Senate Bylaws</p> <ul style="list-style-type: none"> <li>• Andrea Hecht <ul style="list-style-type: none"> <li>○ Addressed the need to update outdated bylaws and encouraged everyone to read and highlight necessary changes. She currently has two faculty members interested: one adjunct (Christian) and one for instruction (Bethany).</li> </ul> </li> <li>• Tatiana Vasquez <ul style="list-style-type: none"> <li>○ Clarified the role of at-large senators, who represent the entire body, and mentioned that there's still a vacancy for a student services senator.</li> </ul> </li> <li>• Thomas Berry</li> </ul>	<p>Motion of support to have the redistribution of .2 for the fall semester to the Academic Senate Vice President and reestablish that time back to the Academic Senate President the following semester.</p> <p>1st: Thomas Berry  2nd Kelly Barnett;  Aye: 20</p>



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	<ul style="list-style-type: none"><li>○ Had concerns that she was previously dean.</li><li>● Danielle Graham<ul style="list-style-type: none"><li>○ Thinks having a faculty member who has been an administrator and has been in those spaces and does help you operate anything can be extremely valuable.</li></ul></li></ul> <p>Discussion on Bylaws</p> <ul style="list-style-type: none"><li>● Thomas Berry<ul style="list-style-type: none"><li>○ Made a motion to address the bylaws.</li></ul></li></ul>	<p>Nay: 0 Abstentions: 1 (Davena Burns-Peters) <b>Motion Passes</b></p> <p>Motion to move forward Christian Sarfo-Poku for adjunct senator at large and Bethany Tasaka for academic at large positions, 1st: Jamie Salyer 2nd: Matt Robles. Aye: 19 Nay: 0 Abstentions: 1 (Thomas Berry and Davena Burns-Peters) <b>Motion Passes</b></p> <p>Motion that an Ad Hoc Bylaws Committee with biweekly meetings that include all members of the Senate Executive Committee and any interested senators, be formed to address the additions, adjustments, and editing needed in the Academic Senate Bylaws. 1st: Thomas Berry 2nd: Davena Burns-Peterst Aye: 19</p>
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		Nay: 0 Abstentions: 2 (Jessy Lemieux and Jamie Salyer) <b>Motion Passes</b>
<p>6. New Business</p> <p>6.1. Dual Enrollment - discussion on challenges, opportunities, and potential solutions</p> <p>6.2. Chair of chairs, Todd Heibel - SBVC dept chairs updates and issues discussion</p> <p>6.3. AB1705, Anthony Castro - SBVC progress and direction discussion</p>	<p>Motion from the floor.</p> <p>6.1. Dual Enrollment - discussion on challenges, opportunities, and potential solutions Andrea Hecht</p> <ul style="list-style-type: none"> <li>• A significant meeting was held September 17, 2024 to discuss enhancing and broadening our Dual Enrollment program. If you missed the meeting or weren't invited, I encourage you to contact Brian Thompson, Director of Secondary Educational Partnerships, who is working to make Dual Enrollment more accessible and solution-focused.</li> </ul> <p>6.2. Chair of chairs, Todd Heibel - SBVC dept chairs updates and issues discussion</p> <p>6.3. AB1705, Anthony Castro, SBVC progress and direction discussion</p> <ul style="list-style-type: none"> <li>• <a href="#">AB 1705 PowerPoint</a></li> </ul>	<p>Motion to extend the meeting by 10 minutes and table item 6.2 to the next meeting, so we can get the three new business items.</p> <p>1st: Jamie Salyer 2nd: Kelly Barnett Aye: 21 Nay: 0 Abstentions: 0 <b>Motion Passes</b></p>
<p>7. Announcements</p> <p><i>Def. To share brief information or updates that don't require discussion or action.</i></p>	<p>Jamie Salyer - made an announcement about postponing the Grad Fest.</p> <p>Tatiana Vasquez - Facilities Master Plan and to make sure we are there in the room.</p>	
<p>8. Adjournment</p> <p>8.1. Next meeting- October 2, 2024, B-100</p>	<p><b>Approval Date:</b>  <b>Academic Secretary: Jamie Salyer (2024-2025)</b>  <b>Academic Secretary Initials:</b></p>	<p>Meeting adjourned at 4:42 pm.</p>