



SBVC Academic Senate Minutes
September 4, 2024, Wednesday, 3:00-4:30 pm
Location: North Hall, room 215

The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) “...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards,” which is known as 10+1.

California Title V §53200 “10+1”	Senator Representation	Senate Exec
<ol style="list-style-type: none"> 1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards or policies regarding student preparation and success. 6. College governance structures, as related to faculty roles. 7. Faculty roles and involvement in accreditation process. 8. Policies for faculty professional development activities. 9. Processes for program review. 10. Processes for institutional planning and budget development. 11. (+1) Other academic and professional matters as mutually agreed upon. 	<p align="center">Applied Technology, Transportation, and Culinary Arts</p> <p><input type="checkbox"/> Vacant (2026) <input type="checkbox"/> Vacant (2027) <input type="checkbox"/> Vacant (2027)</p> <p align="center">Arts and Humanity</p> <p><input checked="" type="checkbox"/> Amy Mills (2026) <input checked="" type="checkbox"/> Carol Damgen (2026) <input checked="" type="checkbox"/> Joe Notarangelo (2027)</p> <p><input checked="" type="checkbox"/> Judy Joshua (2027) <input checked="" type="checkbox"/> Kevin Lyons (2027) <input checked="" type="checkbox"/> Rangel Zarate (2026)</p> <p align="center">Academic Success</p> <p><input type="checkbox"/> Vacant (2026)</p> <p align="center">Math, Business & Computer Tech</p> <p><input type="checkbox"/> Samuel Addington (2025) <input type="checkbox"/> Vacant (2026) <input type="checkbox"/> Vacant (2027)</p> <p><input type="checkbox"/> Vacant (2027) <input type="checkbox"/> Vacant (2027)</p> <p align="center">Science</p> <p><input checked="" type="checkbox"/> Carol Jones (2025) <input checked="" type="checkbox"/> Jessy Lemieux (2025) <input checked="" type="checkbox"/> Matt Robles (2026)</p> <p><input checked="" type="checkbox"/> Maria Valdez (2027) <input checked="" type="checkbox"/> Melissa Romero (2026) <input checked="" type="checkbox"/> Michael Torrez (2027)</p> <p><input checked="" type="checkbox"/> Tatiana Vasquez (2025)</p> <p align="center">Social Sciences, Human Development & Physical Ed</p> <p><input checked="" type="checkbox"/> Danielle Graham (2025) <input checked="" type="checkbox"/> Denise Knight (2027) <input type="checkbox"/> Kellie Barnett (2025)</p> <p><input type="checkbox"/> Lisa Henkle (2027) <input checked="" type="checkbox"/> Melissa King (2027)</p> <p align="center">Student Services</p> <p><input checked="" type="checkbox"/> Debbie Orozco (2027) <input checked="" type="checkbox"/> Erica Begg (2026) <input checked="" type="checkbox"/> Jamie Salyer (2025)</p> <p><input type="checkbox"/> Keynasia Buffong (2025) <input checked="" type="checkbox"/> Pedro Gonzales (2027) <input checked="" type="checkbox"/> Ulavale Matavao (2026)</p> <p><input type="checkbox"/> Vacant (2027)</p> <p align="center">Part-Time Senator Reps</p> <p><input type="checkbox"/> Christian Sarfo-Poku (2025) <input type="checkbox"/> Vacant (2027) <input type="checkbox"/> Vacant (2027))</p>	<p align="center">Senate Exec</p> <p><input checked="" type="checkbox"/> President, A. Hecht</p> <p><input checked="" type="checkbox"/> Vice President, T. Vasquez</p> <p><input checked="" type="checkbox"/> Secretary, J. Salyer</p> <p><input checked="" type="checkbox"/> Program Review, D. Burns-Peters</p> <p><input checked="" type="checkbox"/> Curriculum, T. Berry</p> <p><input checked="" type="checkbox"/> Accreditation and Outcomes, C. Huston</p> <p><input checked="" type="checkbox"/> Professional Development, R. Hamdy</p> <p><input type="checkbox"/> Part-Time Senator at Large, C. Sarfo-Poku</p> <p><input type="checkbox"/> Instructional Senator at Large, S. Valle</p> <p><input type="checkbox"/> Non-Instructional Senator at Large, Vacant</p> <p align="center">Guests</p> <p><input checked="" type="checkbox"/> Gilbert Contreras</p> <p><input checked="" type="checkbox"/> Denise Valle</p> <p><input checked="" type="checkbox"/> Kirk Rogers</p> <p><input checked="" type="checkbox"/> Joanna Oxendine</p> <p><input checked="" type="checkbox"/> Dina Humble</p> <p><input checked="" type="checkbox"/> Olivia Rosas</p> <p><input checked="" type="checkbox"/> Paul Bratulin</p> <p><input checked="" type="checkbox"/> Keith Bacon</p> <p><input checked="" type="checkbox"/> Vanessa Thompson</p> <p><input checked="" type="checkbox"/> Leticia Hector</p> <p><input checked="" type="checkbox"/> Jesse Neimeyer-Romero</p> <p><input checked="" type="checkbox"/> Dan Mayo</p>



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Agenda Item	Discussion	Action
1. Call to Order 1.1. Call to Order/Establish Quorum 1.2. Approval of Agenda	1.2. The meeting began with a motion to move the mid-term accreditation report up on the agenda, ahead of item number four.	Meeting called to order at 3:04 pm Motion to move the mid-term accreditation report up on the agenda, ahead of item number four. 1st: Tatiana Vasquez 2nd: Thomas Berry Aye: 21 Nay: 0 Abstentions: 0 Motion Passes
2. Public Comments	Public comments were then invited but none were made.	
3. Approval of Minutes 3.1. August 21, 2024	Carol Jones mentioned a previous missing comment related to the requirement of SLO's being on page one of the syllabus and if it really needs to be there, which had been previously missed. She wanted to challenge the idea of having to have them on page one that not necessarily, didn't necessarily need to be on page one, although it says they need to be on page one right now. Celia said she will look into this.	Motion to approve the minutes with the addition of the missing item. 1st: Carol Jones 2nd: Joe Noterangelo Aye: 18 Nay: 0 Abstentions: 3 (Rania Hamdy, Judy Joshua, and Rangel Zarate) Motion Passes
4. Reports 4.1. AS President	4.1. AS President, Andrea Hecht: Faculty Recognition:	



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<p>4.1.1. Highlight: Yvette Lee, SBVC Book Club</p> <p>4.1.2. Assigned Committees</p> <p>4.1.3. AS Vice President and duties</p> <p>4.2. AS Vice President</p> <p>4.2.1. Academic Senate Resolutions Updates</p> <p>4.2.2. Senators Representation Updates</p> <p>4.3. Campus Committees</p> <p>4.4. Academic Senate Subcommittees</p> <p>4.5. San Bernardino Community College District Teachers Association</p> <p>4.6. Associated Student Government</p> <p>4.7. Classified Senate</p> <p>4.8. Management</p>	<ul style="list-style-type: none">● The nomination form to highlight outstanding faculty members on the Academic Senate website.● Yvette Lee was nominated for her exceptional work with the Valley College book club, which she runs voluntarily, facilitating book discussions and organizing events throughout the year. <p>Assigned Committees:</p> <ul style="list-style-type: none">● Jesse Lemieux and Josh Milligan - for the MOU regarding the high intensity lab● Anthony Blacksher and Rania Hamdy - DEIAC committee representatives● Evelyn Luna - Academic Calendar Subcommittee.● Andrea Hecht - The Chancellor's Council, Enrollment Management, Institutional Effectiveness● Romana Pires and Andrea Hecht - Budget● Jessy Lemieux - PPAC and Legislation Chair for Academic Senate Subcommittee● Tatiana Vasquez - Elections Chair for Academic Senate Subcommittee● No responses were received for the Personnel Policy chair of the Academic Senate Subcommittee and the committee will be responsible for finding a chair. <p>AS Vice President and duties</p> <ul style="list-style-type: none">● Andrea Hecht: Mentioned that, although she was granted a full release for the semester, she redistributed 0.2 of her time to the AS Vice President to help manage additional responsibilities.● Thomas Berry: This redistribution may not align with the bylaws, which do not provide explicit authority for such changes. He expressed concern that this action might violate existing bylaws and highlighted the need to follow proper procedures for any future redistribution of time.	
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- Davena Burns-Peters: Recommended documenting the misstep in the minutes and ensuring that any future redistribution of time goes through the appropriate process, including review by the Executive Committee and the Academic Senate. She also suggested revisiting and updating the bylaws to reflect current practices and avoid future conflicts.
- Tatiana Vasquez: Acknowledged the complexities and challenges involved, including their own role as instructional faculty and the difficulty of reclaiming signed teaching loads.
- Andrea Hecht: Emphasized their commitment to advocating for additional time and support for faculty. They sought support from the body to address these issues and to ensure that the necessary procedures are followed going forward.
- Item will be added to the future agenda.

4.2. AS Vice President, Tatiana Vasquez

Resolution Updates:

- Spreadsheet Tracking: prepared a spreadsheet to track the status of resolutions from 2020 to 2024. This includes resolution numbers, titles, and progress.
- Progress Updates: She will provide updates on the progress of each resolution, particularly focusing on those with completed or partial results. She will seek additional updates where needed.
- She aims to keep everyone informed about the status of resolutions, address any pending issues, and ensure that completed projects are acknowledged.
- The importance of active involvement in the Facilities Master Planning process, noting that facilities should not be treated as secondary, as they play a crucial role in teaching and learning across all disciplines. She highlights that there will be both online and in-person meetings for this planning and encourages Senate participation. The Facilities Master Plan needs to align with the Educational Master Plan and anticipate future needs for the next 5 to 10 years.



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- Carol Jones: Expressed concerns about the impact of installing electric vehicle (EV) charging stations on parking availability. She points out that while adding EV charging stations is a positive development, it could potentially reduce the number of available parking spaces—possibly by around 100 spaces. This reduction in parking availability might be a significant issue, which likely refers to unintended negative consequences of well-intentioned actions.

Senator Representation Updates:

- Vacancy Overview: Out of 41 total representative positions, 15 are currently vacant. Some divisions, like Student Services, Arts and Humanities, and Sciences, have filled their positions, while Academic Success, Applied Technology, adjunct faculty, and certain at-large positions are still lacking representation.
- Bylaw Considerations: There is a need to clarify and possibly revise bylaws regarding at-large positions to better distinguish between instructional and non-instructional roles, including library and other non-counseling faculty.

4.3. Campus Committees

- Program Review, Davena Burns-Peters
 - The committee has not yet met, with their first meeting scheduled for September 20. The delay was intentional to allow for a smooth transition with new faculty and leadership. A timeline for the program review process will be established and shared after this meeting.
 - Budget and Equipment Lists: Keith Bacon, the VP, has sent out a list of prioritized and funded program needs, including budgets and equipment. This list shows what was recommended by the committee and what has been funded. Items marked with \$0 were not funded. The list will be posted on the program review site by next week.



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- Faculty and Facilities: No decisions have been made regarding faculty positions or facility requests yet. The speaker and Dr. Contreras are still working on these matters.

- Curriculum, Thomas Berry:

- Suggests that members consider attending the hour-long meetings held by the California Community Colleges Chancellor's Office. These meetings are recommended for gaining insights into important developments and common issues within the community college system.

4.4. Academic Senate Subcommittees

- Subcommittees Update: The list of Academic Senate subcommittee chairs is nearly complete, with only one faculty position pending. This list will be sent out to senators soon.
- Bylaws: The Senate adopted a new standing committee structure in Spring 2023, but the accompanying bylaws need updates to reflect this change. Proposed bylaw changes were discussed on May 15 but not added to the agenda at that time. Request that these proposed bylaw changes be agendaized for review and adoption to ensure alignment with the new structure. There are concerns that the current bylaws are outdated and do not comply with the new structure. Emphasis on the need to review, update, and possibly close outdated sections of the bylaws to bring them into compliance.

4.5. San Bernardino Community College District Teachers Association

- The second executive board meeting since the retreat will take place on Friday. Members are encouraged to provide input on issues that need addressing.
- A successful luncheon was held with over 30 participants and eight new members joining.



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- A new website will be created on the district's website under HR bargaining units to connect to the association's website. This is expected to be operational by November.
- Negotiations are set to begin with a workgroup meeting before the first official negotiation session on September 13. The focus will include health and welfare, wages, workload, and deductions, particularly concerning part-time members facing challenges with payment issues.
- A new workgroup will address high intensity lab issues. The group will include representatives from CTE, science, arts, and clinical labs. The committee will work on evaluating lab workloads and ensuring they are appropriately considered in terms of faculty load.

4.8. Management

SBVC President, Dr. Contreras

- Task Forces:
 - Shared Governance Handbook: A task force is working on updating the shared governance handbook, which will affect the Senate's constitution, bylaws, and governing documents. This task force, led by Tatiana and Joanna, aims to ensure inclusive participation and improved decision-making processes.
 - Book Saver Task Force: This group is focused on evaluating and improving the Book Saver program for affordable textbooks. Led by Dr. Rosas and including various faculty and staff, the task force will also explore expanding zero-cost textbook options (ZTC).
 - Dual Enrollment: Dr. Humble is leading discussions on dual enrollment to address challenges and enhance support for expanding offerings to local schools. Faculty participation in these discussions is encouraged.
 - Campus Life: There is a push to revitalize campus life, including clubs and student representation. The use of the



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	<p>Truva software is suggested to improve communication and student engagement. The aim is to ensure better visibility and coordination of campus events and activities.</p> <ul style="list-style-type: none"> ○ Parking and Facilities Master Plan: Parking remains a critical issue, exacerbated by high demand and limited spaces. The Facilities Master Plan will include long-term solutions for parking, with efforts to involve the community and city in forums to gather broader input. Lessons learned from COVID-19, such as remote scheduling, will be considered to address parking challenges. ○ Communication and Engagement: Improving communication and engagement within the campus community is a priority. The goal is to enhance transparency and involvement in decision-making processes. 	
<p>5. Unfinished Business</p> <p>5.1. Accreditation Mid Term Report - <i>1st read</i></p> <p>5.2. Senator Dialogue</p> <p>5.2.1. Senate Norms</p> <p>5.2.2. Guidelines for Dialogue</p> <p>5.2.3. Campus Insight on existing 10+1 matters</p> <p>5.2.3.1. "What Senate Wants to Address," future meeting (<i>Floor Items</i>)</p>	<p>5.1. Accreditation Mid Term Report - <i>1st read</i> Celia Huston</p> <ul style="list-style-type: none"> ● Let the group know the presentation will be short, won't involve reading the entire document, and the draft has been reviewed and revised based on feedback from the committee. ● Reminder that the midterm report is more concise than the final ICER report, so while feedback is welcome, it should be relevant to the current report and not overly detailed. ● Additional feedback on the midterm report should be sent to the Accreditation team by Monday 9.9.24 by 9:30am. <p>5.2. Senator Dialogue</p> <ul style="list-style-type: none"> ● Activity and discussion about <i>What is Senate, Why Did I join Senate, and What are the Issues.</i> Results <ul style="list-style-type: none"> ○ Examples: 	



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| | <ul style="list-style-type: none">■ Collaboration and Legislation: Emphasis on collaborating with faculty, understanding legislation, and impacting campus life, including the perspectives of instructors and staff.■ Service and Learning: Aims to serve faculty, staff, and students effectively, understand the institution, resolve issues, and foster progress through collaboration. Pollyanna (in a wonderful way).■ Personal and Faculty Growth: Motivation to join the Senate includes personal growth and development as a faculty member.■ Advisory Role: The Senate serves as an advisory body, hoping that its recommendations are considered. Enact change.■ Campus Concerns: The Senate addresses district and campus issues, strengthens faculty voice, and assists in resolving concerns.■ Division-Specific Issues: Focus on division-specific issues like decreasing online sections to enhance campus culture and improving dual enrollment processes.■ Dialogue and Shared Governance: Engaging in dialogue to enact change, understand shared governance, and involve in campus decision-making.■ Informed Recommendations: Provides a space for faculty to discuss campus needs and make informed recommendations through shared governance.■ Structure and Process: Emphasis on adhering to structure, documenting processes, advancing timelines, and gathering faculty input.■ Campus Change: Goal is to enact change on | |
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	<ul style="list-style-type: none">■ Awareness and Concerns: Being informed about campus activities and voicing concerns on behalf of students and colleagues.■ Booksaver Issues: Questions about how Booksaver works with financial aid, issues with e-books vs. physical textbooks, and how to support students in accessing resources.■ EV Charging Stations: Concerns about the impact of adding electric vehicle (EV) charging stations, including potential hidden costs or issues. <ul style="list-style-type: none">● The Senate will start including a section called "Floor Items" in their agendas. This new feature is inspired by practices observed at other campuses and allows senators to raise questions, concerns, or comments that may not be covered in the main agenda but need to be addressed. It provides a space for open discussion on various issues.	
6. New Business 6.1. None	None	
7. Announcements	<p>Andrea Hecht, Hispanic Heritage Kickoff:</p> <ul style="list-style-type: none">● Tuesday, September 17, 11 AM to 1 PM, B 100. Support and participation is encouraged. <p>Davena Burns-Peters, Accreditation Kickoff:</p> <ul style="list-style-type: none">● September 4, 9 AM to 12 PM. The event marks the beginning of the midterm report process for accreditation. Attend as much as possible. <p>Rangel Zarate, Library Event:</p> <ul style="list-style-type: none">● Tuesday, October 29, 1 PM to 2:30 PM, Library Viewing Room. Description: A student-centered event featuring poetry, music,	



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	<p>drama, and other talents honoring Joel Lamour. Food and drinks will be provided.</p> <p>Updates by Carol² Carol Jones, Growth Mindset Workshop:</p> <ul style="list-style-type: none">• Thursday, September 19, 12:30 PM, PS 107. Flyers are available in the Physical Science Building. <p>Carol Damgen, Communication Club:</p> <ul style="list-style-type: none">• A new Communication Club has been established on campus. It's the first of its kind, and the initial enthusiasm is high with five student members and officers.	
<p>8. Adjournment 8.1. Next meeting date - SPECIAL MEETING, September 11, 2024, NH-215</p>		<p>Meeting adjourned at 4:27pm.</p>
	<p>Approval Date: 9.18.2024 Academic Secretary: Jamie Salyer (2024-2025) Academic Secretary Initials:</p> <p><i>JS</i></p>	