SBVC Academic Senate Minutes *DRAFT*
August 21, 2024, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) "…the governing board of each community college district shall… ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards," which is known as 10+1.

California Title V §53200 "10+1"

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation process.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. (+1) Other academic and professional matters as mutually agreed upon.

Senator Representation

Applied Technology, Transportation, and Culinary Arts

- ☐ Vacant (2026)
- ☐ Vacant (2027)

Arts and Humanity

- ☑ Amy Mills (2027)
- ☑ Carol Damgen (2026)
- ☐ Joe Notarangelo (2027)
- ☑ Judy Joshua (2027)
- ☑ Kevin Lyons (2027)
- ☑ Rangel Zarate (2027)

Academic Success

- ☐ Vacant (2026)

Math, Business & Computer Tech

- ☑ Samuel Addington (2025)
- ☐ Vacant (2026)
- ☐ Vacant (2027)
- ☐ Vacant (2027)

Science

- ☑ Carol Jones (2025)
- ☑ Jessy Lemieux (2025)
- ☑ Matt Robles (2026)
- ☑ Melissa Romero (2026)
- ☑ Michael Torrez (2027)
- ☑ Tatiana Vasquez (2025)
- ☐ Vacant (2027)

Social Sciences, Human Development & Physical Ed

- ☑ Danielle Graham (2025)
- ☑ Denise Knight (2027)
- ☑ Kellie Barnett (2025)
- ☐ Lisa Henkle (2027)
- ☑ Melissa King (2027)

Student Services

- ☑ Erica Begg (2026)
- ☑ Jamie Salyer (2025)
- ☐ Vacant (2025)
- ☐ Vacant (2026)
- ☐ Vacant (2027)
- ☐ Vacant (2027)

Senate Exec (non-senators)

- ☑ Andrea Hecht
- ☑ Davena Burns-Peters
- ☑ Thomas Berry
- ☑ Celia Huston
- ☐ Rania Hamdy

Guests

- ☐ Debbie Orozco
- ☐ Ernest Guillen
- ☐ Susan Mattson
- ☐ Daniel Mayo
- ☐ Leticia Hector
- ☐ Kirk Rogers
- ☐ Denise Valle
- ☐ Maria Valdez
- ☐ Keenan Giles
- ☐ Samuel Valle
- ☐ Vanessa Thomas
- ☐ Patty Quach
- ☐ Dina Humble
- ☐ Gilbert Contreras

Agenda Item	Discussion	Action

1. Call to Order
  1.1. Call to Order/Establish Quorum
    1.1.1. AS President Andrea Hecht
    1.1.2. AS Secretary Jamie Salyer
  1.2. Approval of Agenda
    1.2.1. AS President Andrea Hecht
	Discussion on the approval of the agenda, with some amendments needed due to changes in presenters. Rania Hamdy and Celia Houston will not be presenting; Dr. Humble will continue with the midterm report.	Meeting called to order at 3:05 pm

2. Public Comments	Denise Knight: Raised concerns about the Booksaver program, particularly its all-or-nothing approach, which may lead to unnecessary costs for students using OER materials. Susan Matson: Provided an update on the Starfish program, highlighting increased participation and positive impacts on student retention and grades. Keenan Giles: Gave an update on Successful Enrollment Labs and Specialized Info Sessions which are available on the main school website. These resources aim to assist students with enrollment and connect them with specialized programs.	

3. Administrative Reports
  3.1. College President - *Dr. Gil Contreras*
	President's Report by Dr. Contreras:
	  ● Enrollment and Student Connection
	    ○ Enrollment is up, and efforts are ongoing to connect students with support programs.
	  ● Booksaver Program
	    ○ Acknowledgment of challenges with the	

	Booksaver program; steps are being taken to improve the experience for the spring semester. ○ Proposal: Dr. Rosas will lead a team to address concerns and improve the program. ● Parking Issues ○ Parking challenges are being addressed with short-term and long-term solutions under consideration. ○ Proposal: An analysis of parking options will be presented to the college council. ● Collaboration and Communication ○ Emphasis on collaboration with faculty and improved communication, including upcoming meetings and events like the state of the college and office hours. ○ Proposal: Ongoing meetings with Senate leadership to tackle key issues such as dual enrollment and facilities planning.	
4. Approval of Minutes 4.1. May 15, 2024	Jessy Lemieux: Addressed errors in that needed to be made to peoples names.	Motion to approve the minutes with corrections to the spelling of names. 1st: Jessy Lemieux 2nd: Denise Knight Aye: 17 Nay: 0 Abstensions: 2 (Amy Mills, Judy Joshua) Missing from Vote: 2 (Erica Begg, Rangel Zarate) **Motion Passes**

5. Reports
   5.1. AS President
 	
   5.2. 2024 - 2025 Vision & Collective Goals
      5.2.1. Faculty Recognition - Thomas Lechuga and Tatiana Vasquez
      5.2.2. ASCCC Representation
         5.2.2.1. Transfer, Articulation, and Student Services Committee - Andrea Hecht
         5.2.2.2. Resolutions Committee - Davena Burns Peters
         5.2.2.3. Common Course Management Systems - Thomas Berry
         5.2.2.4. Standards and Practice Committee - Tahirah Simpson
   5.3. AS Vice President
      5.3.1. Campus & Senate Committee Organization & Definitions
   5.4. Campus Committees reporting to Academic Senate - *no report*
	5.1. AS President, Andrea Hecht:
	● Conference Attendance: ASCCC Leadership Conference.
	● Vision and Goals:
	  ○ Focus on transparency, discussions, inclusion, cultural diversity, equity, and anti-racism.
	  ○ Emphasis on action over words.
	● Faculty Recognition:
	  ○ Regularly acknowledge and celebrate the hard work of faculty members
	  ○ Thomas Lechuga and Tatiana Vasquez for the NSF grant led by the biology department at College of the Canyons which supports internships for students to research native biodiversity. This summer, students Ashley Durkin and Charney Zadi presented their research.
	  ○ [BOT Report](#)
	● ASCCC Representation:
	  ○ Update
	  ○ California Community Colleges Vision 2023: Alignment with DEIA priorities.
	● Committee Work:
	  ○ Importance of participatory governance.
	  ○ Formation of an ad hoc committee for governance structure review.
	  ○ Academic Senate Subcommittees: Faculty should fill out a form to choose a subcommittee to join. If not completed, assignments will be made.
	
	AS Vice President, Tatiana Vasquez
	● Participatory Governance Presentation	

5.5. Academic Senate Subcommittees - *no report*
5.6. Other committee reports as needed - *no report*
5.7. SBCCDTA - *President, Jeff Demsky*
	○ Explanation of faculty participation channels.
	○ Overview of Senate subcommittees and college standing committees.
	○ Importance of shared governance and faculty representation.
	
	SBCCDTA Report, Jeff Demsky, Jessy Lemieux, and Jamie Salyer
	● High-intensity lab designation process.
	    ○ Purpose: Evaluate applications for high-intensity lab designation.
	    ○ Committee Composition: Two members from each academic senate and four from management.Upcoming negotiations on health, wages, and workload.
	● Podcast series launch.	

6. Informational Items
  6.1. Accreditation Mid Term Report - *Dr. Humble, Dr. Oxendine, Celia Huston, 1st read*
  6.2. Campus Committee Organization
    6.2.1. Combining Committees - Dr. Yancie Carter & *Keenan Giles*
    6.2.2. Academic Senate - *Andrea Hecht*
  6.3. Committee Assignments (Academic Senate) - *Andrea Hecht*
  6.4. Senators, Division Representation - *Andrea Hecht*
    6.4.1. Available & Attendance
	6.1. Accreditation Mid Term Report - *Dr. Humble 1st read*
	● Dr. Dina Humble:
	  ○ Spoke about our [mid-cycle accreditation report](#) for the fourth year of our seven-year cycle. This report, compiled by Dr. Houston and the Accreditation and Outcomes Committee, summarizes our progress since the last accreditation visit and how we are addressing recommendations.
	  ○ This is a draft for initial review. Please check for accuracy and provide any feedback. We'll review it again on September 4, and it will go to the Board of Trustees before submission to ACCJC on the 15th.
	  ○ Shared Accreditation timeline handout.
		The motion:
		To postpone the first read of the draft report to allow it to be reviewed by the Accreditation and Outcomes Committee first. The Academic Senate would then conduct the first read on the September 4th meeting and proceed with a second read and vote of support on September 11th after incorporating feedback from the committee.
		1st: Davena

	● There were concerns raised about the process and timing. Some members felt they hadn't had sufficient time to review the report and that it should have been reviewed by the committee before this first read. The report's draft was distributed later than planned due to transitions in leadership and delays in the committee's schedule. The Accreditation and Outcomes Committee will meet next week to discuss this further and incorporate feedback.
	
	6.2. Campus Committee Organization
	 ● Keenan Giles
	  ○ Guided Pathways Background:
	   ■ Origin: Term introduced around 2013-2014.
	   ■ Preceding Models: Triple SP (Student Success and Student Support Act of 2012) and Basic Skills.
	   ■ 2018 Changes: Chancellor's office combined these models into Student Equity and Achievement Programs (SEAP), also known as equity funds.
	  ○ Current Changes:
	   ■ Merging Committees: Basic Skills Committee, Student Equity (a subcommittee of Enrollment Management), and Guided Pathways are being merged.
	   ■ New Title: The merged committee is likely to be named Equity and Achievement Programs.
		2nd: Celia
		Yay: 16
		Nay: 0
		Abstain: 5 (Erica Begg, Carol Jones, Jesse Lemieux, Matt Robles, Michael Torres)
		Motion Passes
		
		Motion:
		To hold a 15-20 minute special meeting on September 11th at 3:00, room to be determined, for a 2nd read and have it in on time for the board.
		1st: Tatiana Vasquez
		2nd: Thomas Berry
		Yay: 18
		Nay: 0
		Abstain: 3 (Jessy Lemieux, Melissa King, Danielle Graham)
		Motion Passes

○ Reason for Changes:
- Necessity: Aligning with updated funding sources and compliance requirements.
- Current Status: Updating and combining outdated practices to meet modern standards.

○ Resource Distribution:
- Email Information: An email from the assistant vice chancellor regarding priorities for the 2024-2025 school year will be distributed.
- Request for Distribution: The speaker will send the email to a contact person who will then share it with everyone.

○ Next Steps:
- Informational Purpose: No immediate action required, but the changes align with the ongoing remodel of shared governance.
- Further Reading: The email contains links to budget details and program allocations for those interested.

6.1. Discussion came back about the midterm report:
- Davena Burns Peters:
  ○ Requested to revisit item 6.1 to add a clarifying comment and make a recommendation. She expressed concern that the current timeline only allows the Academic Senate to conduct the first read of the midterm report before the Accreditation Committee reviews it. Proposed

postponing the first read until the Senate's next meeting to allow time for the Accreditation Committee to review and provide feedback on the draft first.

- Celia Huston:
  - The draft report currently under review did not originate from the Accreditation and Outcomes Committee; it was prepared by the Executive Committee based on the committee's work. The concern is that the Accreditation and Outcomes Committee has not yet seen this draft, and it should have been reviewed by them before being presented to the Academic Senate. Emphasis was on the importance of involving the committee in the review process and respect for their work, which is crucial for a successful accreditation and maintaining collegiality.
- Judy Joshua:
  - Asked if Accreditation had their own version that we can compare to see how different they are.
- Celia Huston:
  - To ensure the accreditation committee's input is considered, it's important that the committee reviews and approves drafts before they are presented to the board of trustees. The draft in question has gone through revisions based on feedback and was supposed to be reviewed by committee readers over the summer. However, it was held up and has only recently been shared. The draft has not yet been officially recommended by the committee as a first read, and some procedural

	steps were missed, including the review by committee readers. It's crucial to have the committee's voice and vote recorded before the draft proceeds to the board, as past experiences have shown the importance of this process.
	6.3. Committee Assignments:
	    ● An email will be sent about the fall 2024 committee assignments.
	    ● [Best practices](#)
	    ● [FAQ](#)
	6.4. [Senators, Division Representation](#)
	    ● An email was sent about open at-large positions for non-instructional, instructional, and adjunct roles.
	    ● Informed faculty of [open positions](#) and encouraged them to participate.	

7. Action Items 7.1. Academic Senate Meeting Dates and Times	[Meeting dates and room numbers](#) for the fall 2024 semester were presented.	Davena moves by acclamation

8.   Discussion Items/New Business
    8.1. Senator Dialogue
        8.1.1.   Senate Norms
        8.1.2.   Guidelines for Dialogue
        8.1.3.   Campus Insight on existing 10+1 matters
	The discussion items and new business need to be tabled due to time constraints. There's a focus on updating meeting norms, which date back to 2019.	Motion to be table items 5.3, 6.1, and 8.0 due to time constraints.
		1st: Tatiana Vasquez
		2nd: Thomas Berry
		Aye: 20
		Nay: 1 (Carol Jones)
		Abstensions: 0
		Motion Passes

9. Unfinished Business & General Orders 9.1. None	None	

10. Announcements	Jamie Salyer- Graduation Check Festival: September 10, encourage student participation. Susan Matson- Faculty Association Mixer: Thursday, August 22 at Escape Brewery . Tatiana Vasquez- ASCCC Webinar: Upcoming session on artificial intelligence and academic integrity.	
11. Adjournment 11.1. Next meeting date - September 4, 2024, room NH-215		Meeting adjourned at 4:35pm.