

Commonly known as the "Ten Plus One," (as articulated in [Title 5 of the Administrative Code of California, Sections 53200](#)) the following define "Academic and Professional matters."


- Curriculum, including establishing prerequisites and placing courses within disciplines.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- District and college governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes, including self-study and annual reports.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon between the governing board and the senate.

| | Agenda Item | Discussion | Action |
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| 1. | Call to Order and Roll Call | Call to Order and Roll Call | Meeting Call to Order at 3:04 pm |
| 2. | Senate President Report | Senate President Report <ul style="list-style-type: none"> • D. Burns-Peters <ul style="list-style-type: none"> • Hello. We have one official business meeting left of the Senate, which means that there is a lot of work that is going to carry over into the spring. It's a habitual process, but the realization came today that there's one more business meeting. • What you might be wondering about is our fifth Wednesday of November, we are going to hold a meeting, but it will not be a business meeting, meaning there will be no action items, quorum will not need to be met, et cetera. There will be no call to action and no information items that will move to action. That meeting is going to be done virtually. It will be an online meeting because it's not a business meeting and we're going to utilize that time to do some of the training that we have known for quite some time is necessary to support those who are new to the Senate or are still learning some of the processes and procedures and we need to make the time to provide that support. We're going to use the fifth Wednesday in November to do that. So, watch for that. Our last business meeting is December 6th. | |
| 3. | SBVC President Report | SBVC President Report <ul style="list-style-type: none"> • Dr. L. Fontanilla <ul style="list-style-type: none"> • Good afternoon. I just wanted to say hello to you and happy holidays. Where did the time go? You may have missed coming to my conference room this morning and having pie and coffee. Who had pie and coffee? It was very yummy. The students did an excellent job. Seven pies, two large pots of coffee and it all went. So, I know who eats pie in the morning. You guys. • You probably just received in your emails two notifications, one congratulating Dr. Scott Thayer on becoming the president of Cyprus College. Yes, congratulations and we are going to have right here in this room on December 4th at 3:00 PM a farewell celebration for him. | |

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| | | <p>If you're available, please come and say goodbye to Dr. Thayer. He has given over six years of service to the college. We're very proud of him that he's been able to find his presidency in his college and we'll wish him well.</p> <ul style="list-style-type: none"> • A great celebration this morning and this afternoon celebrating Native American Heritage Month with at least 75 students here to hear a great, very inspirational speaker. A young man who grew up on a reservation and has really done extremely well for himself. It's our students seeing individuals like this and Jose Hernandez, the astronaut, who came about a month ago. Their messages to our students about how they were in situations much like theirs and relating I became an astronaut, or I became an author of a book, or I'm going around the world speaking to people. That is so nice to have. Not only your messages every day in class and you being a model for them, but our ability to bring someone in and speak to our students is just absolutely great for them. • Davena came to me and asked a question about a counselor position and whether or not it's tenure or non-tenure. I'm looking into that matter. I believe that position should be a tenure position if we trace it back. I think it's not the funding, but it is just how it materialized over the course of time. I'm working with HR to get that. We're not trying to take that tenure position that you have. That's never a good deal and we didn't want to do that. We'll make sure that happens. Alright, that's the end. Thank you. | |
| 4. | Public Comments | <p>Public Comments: non-agenda and agenda-related (max. 10 minutes @ 2 minutes each)</p> <ul style="list-style-type: none"> • T. Berry – The Communications Department will hold the Annual Speech Tournament in the MAC, NH 164. November 16, 2023. 3-6 pm. There is also an Honors Mixer immediately following at the Art Gallery. • D. Burns-Peters – I'm stepping out of my role as academic senate president and I'm presenting a public comment on something prevalent in conversations for the last two years. I would just like to share some thoughts and perspectives that I have about it. We have spent the last year and a half to two years talking about class caps and there seems to be an understanding somewhere along the line that they may not exist or if they exist, they're not being honored. I'm very clear that our sister campus has class caps in place that are not being honored. In their course of record, they will have a class cap of say 30 and one single section will be scheduled for up to 60. That is common practice over there. That is not the case on our campus. I want to remind the faculty body that a class cap list does exist. I spoke with the office of instruction yesterday or Monday. They have a new website. This class cap list will be placed on that website per our conversation. The class cap exists, and this is our Academic Senate purview. It was followed and went through the Academic Senate and Curriculum. • D. Knight – I'm Denise Knight for those of you that don't know me. Some of you might know me as Kelly Barnett's proxy when she's not here in Academic Senate. In the Social Science Division, we have a new dean, Dr. Blackshear, who has asked for vacant seats to be filled and I got nudged and volunteered. I attended my first Senate meeting in 15 years as a senator last week. I even signed up for the elections committee. I was all gung ho. I went home, I downloaded the bylaws and I wanted to read up on elections and guess what I found out? I can't be elected based on the bylaws that we currently have because our bylaws differentiate vacant positions from vacated positions. A vacated position is somebody who has resigned or left on leave. Then there are vacant positions that were never filled. I am filling a vacant position and from my understanding of the bylaws, the only way | |

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| | | <p>that happens in between elections is by having a special election and those special elections take place at when? The very beginning of the semester, but not the middle of the semester. So, I am not street legal, but I would ask for this body to do one of two things. I guess you can send this to the rules committee for corrections or a bylaws committee if you have it. Or there can be a motion asking maybe that a vacancy is a vacancy is a vacancy regardless of the nature of the vacancy. So that, and it doesn't just affect me. There are other vacant slots here, quite few since we're not, but it can't be introduced in, it can be introduced in this meeting, but it can't be voted on until the next meeting. But we're not voting on anything at the next meeting. So, I'm not exactly sure when I can become a senator, but I'll hang out with all of you until such time. Thank you.</p> | |
| 5. | Committee Reports | <p>Committee Reports</p> <p>a. Elections</p> <ul style="list-style-type: none"> • T. Berry – We have a secret ballot through a Qualtrics Survey coming. Currently, we're waiting on a list of non-instructional, adjunct faculty. I was told by the person putting together the survey that we need to give the information by four o'clock tonight or they cannot guarantee a 9:00 AM opening. We may be slightly delayed tomorrow. I don't know what that does to our election timeline or how anybody feels about that, but that is a reality that we're dealing with at the moment. • C. Huston – So let's say give it a two-week window. • T. Berry – The survey closes on the fourth of December. Our meeting's the sixth. There is not a lot of wiggle room. • J. Herrera – Dr. Humble is working on this right now, she thinks it should be in today. I'll need to talk to Ms. Patty over there to see about some of the library faculty, but it looks okay. • T. Berry – The elections committee would like to thank publicly all those people who did help us with these lists. I'm telling you it was a feat. <p>b. Policy, Procedure & Legislation – None</p> <p>c. Personnel – None</p> <p>d. Program Review – None</p> <p>e. Curriculum – None</p> <p>f. Accreditation – None</p> <p>g. Outcomes – None</p> | |
| 6. | Additional Reports | <p>Additional Reports</p> <p>a. CTA – J. Lemiux</p> <ul style="list-style-type: none"> • There. Elections are coming up from November 27th to December 8th. The positions open are temporary vacated positions including the SBCCDTA secretary, the treasurer, and the valley part-time rep. The terms will last from January 1st, 2024, to June 30th, 2024. • Regarding negotiations, we're awaiting the counter on wages from the district. The SBCCDTA counter was for 10% increase for full-time and 14% for part-time. We also have on the table workload. In particular, we had a significant discussion in negotiations yesterday and the Chancellor was there, as well. We were focused on lab lecture parity, which is a longstanding issue. We think that the discussion we had yesterday was favorable. I look forward to a positive update on that soon. • Finally, we have a union general meeting at 5:00 PM at the union office tonight. You're | |

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| | | <p>welcome to come by and hear candidate statements and also get to know your union representatives.</p> <p>b. ASCCC – D. Burns-Peters</p> <ol style="list-style-type: none"> 1. Resolutions Packet – The resolutions packet is posted. We start discussion on resolutions tomorrow at ASCCC at the plenary. If you could look through those resolutions and if there's anything that touches on your subject matter area or the work that you do here on campus, just make sure that the resolves aren't asking us to turn things upside down. 2. Disciplines List – Please take a look at the three disciplines that are up for change. Minimum qualifications are up for change in Art, Nursing, and AI. I did send out a specific email on the disciplines list with a link that you can join virtually. If you're interested in the disciplines list conversation, they are offering that even though it's happening at plenary. You can join that virtually or you can show up if you would like to go to Costa Mesa for that meeting. You can actually go into that meeting and participate in person as well without being registered for the plenary session. They really want to hear from the faculty body. | |
| 7. | Consent Agenda | <p>Consent Agenda</p> <ol style="list-style-type: none"> a. Approval of the minutes for 11/1/2023 b. Governance Committee Structure: Model One <ul style="list-style-type: none"> • Motion 1 | <p>Motion 1: Move to Approve the Consent Agenda.</p> <p>1st: T. Berry 2nd: M. Copeland 25 Responses Aye: 68% (17 votes) Nay: 0% (0 votes) Abstain: 32% (8 vote) Motion passes</p> |
| 8. | Action Agenda | <p>Action Agenda</p> <ol style="list-style-type: none"> a. ZTC Degree Pathway Acceleration Grant: additional degree pathway/s <ul style="list-style-type: none"> • Motion 2 | <p>Motion 2: Move to Support Additional Degree Pathways for Creating a ZTC Degree Zero Textbook Costs from start-to-finish in a Degree Area.</p> <p>1st: M. Copeland 2nd: J. Herrera 25 Responses Aye: 96% (24 votes) Nay: 0% (0 vote) Abstain: 4% (1 vote) Motion passes</p> |
| 9. | Information Items | <p>Information Items</p> <ol style="list-style-type: none"> a. President Candidate Statements <ul style="list-style-type: none"> • Andrea Hecht presented her President Candidate Statement. • Davena Burns-Peters presented her President Candidate Statement. b. MAPS/CPL: Progress Update and Next Steps | |

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| | | <ul style="list-style-type: none"> • Dr. Stephanie Lewis presented a PPT on MAPS/CPL: Progress Update and Next Steps. <p>c. First Read- Resolution FA23.03: Class Enrollment Limits</p> <ul style="list-style-type: none"> • First Read- Resolution FA23.03 presented by Erica Beggs. • Davena Burns-Peters: Amendments to the Resolution must be received by email on December 1, 2023, by midnight. | |
| 10. | Administrative Policies | <p>Administrative Policies</p> <p>a. Level 1: Information Only, Feedback welcomed but not required, BOT 1st read 11/9/2023</p> <p>a. 3560 Alcoholic Beverages</p> <p>b. Level 2</p> <p>a. No Pending Level 2 Items</p> <p>c. Level 3: 10+1, A.S. purview, feedback required</p> <p>a. 2410 Board Policies & Administrative Procedures (feedback at PPAC 11/13)</p> <p>b. 4222 Remedial Coursework</p> <p>c. 5030 Fees</p> <p>d. 5011 Admission and Concurrent Enrollment of High School and Other Young Students</p> <p>e. 5700 Intercollegiate Athletics</p> <p>Future AP Work</p> <p>a. 2510</p> | |
| 11. | New Business | <p>New Business</p> <p>a. Future actionable agenda items</p> <ul style="list-style-type: none"> • Danielle Graham presented a request to bring back the work towards creating a Land Acknowledgement. | |
| 12. | Announcements | <p>Announcements</p> <ul style="list-style-type: none"> • Annual Speech Tournament in the MAC, NH 164. November 16, 2023. 3-6 pm. • The Wiz is happening this weekend in the Auditorium. November 16-18, 2023, at 7 pm & November 18, 2023, at 2 pm. | |
| 13. | Adjournment | <p>Adjournment</p> <p>Next Meeting: November 29, 2023, Virtual for Mini Plenary</p> | The meeting adjourned at 4:24 pm |
| | | <p>Approval Date: 12/6/23</p> <p>Academic Secretary: Thomas Berry</p> <p>Academic Secretary Initials: </p> | |