**Program Review Year End Report to the Academic Senate** (Revised: 5/21/2020)

**Program Review Committee Charge**

For regular programmatic assessment on campus, the Program Review Committee examines and evaluates the resource needs and effectiveness of all instructional and service areas. These review processes occur on one-, two-, and four-year cycles as determined by the District, College, and other regulatory agencies. Program Review is conducted by authorization of the SBVC Academic Senate.

The purpose of Program Review is to:

* Provide a full examination of how effectively programs and services are meeting departmental, divisional, and institutional goals
* Aid in short-range planning and decision-making
* Improve performance, services, and programs
* Contribute to long-range planning
* Contribute information and recommendations to other college processes, as appropriate
* Serve as the campus conduit for decision-making by forwarding information to appropriate committees

**Program Review Accomplishments for 2019-2020 Academic Year**

* Reorganization of committee website, including creating “one-stop-shop” pages for Needs Assessment and Efficacy that gathers links to most information document writers will need to complete those reports.
* Updated and improved Needs Assessment instructions and forms.
* Conducted two workshops to help needs assessment report writers better understand the process and produce documents that clearly support their requests.
* Updated and improved Efficacy forms, including adding new SLO disaggregation section and rubric.
* Conducted two workshops to help program efficacy report writers better understand the process and meet rubric standards.
* Co-chairs and many committee members participated in Disaggregation workshops to understand the new requirement and help efficacy report writers from programs successfully address that requirement.
* Completed Needs Assessment rankings in the fall, including ranking 29 requests for faculty, 32 requests for classified staff, 27 equipment requests, and 24 budget requests. Facilities and Technology requests were forwarded to those committees for ranking. The Needs Assessment Rankings were delivered to the senate and faculty at the end of the fall semester.
* Completed Efficacy Review, including evaluating 23 four-year efficacy reports (3 of which were not up for a full review this cycle), 1 two-year efficacy report and 14 conditional/probation update reports.

The Program Review Committee has included a Spring 2020 Efficacy Cycle Result Summary of the on the next page.

Program Review Co-Chairs (Spring) Program Review Co-Chairs (Fall)

Carol Jones Paula Ferri-Milligan

Wallace Johnson Wallace Johnson

Joel Lamore

**Spring 2020 Efficacy Cycle Result Summary**

**Full Efficacy Reviewed**

|  |  |
| --- | --- |
| **Department/Program** | **Ranking** |
| Aeronautics | Continuation |
| Athletics  | Conditional |
| Campus Technology Services | Continuation |
| Chemistry | Continuation |
| Counseling  | Conditional |
| Culinary Arts | Continuation  |
| Dance | Probation – no report |
| Development and Community Relations | Probation – no report |
| DSPS | Probation |
| Early College Program | Continuation |
| Financial Aid | Probation |
| Geology/Oceanography/ Env. Sci. | Continuation |
| History | Continuation  |
| Library & Library Computer Lab | Conditional  |
| Marketing/PR | Conditional |
| Matriculation | Conditional |
| Modern Languages | Continuation |
| Music | Continuation |
| Nursing | Probation – no report  |
| Philosophy/Religious Studies | Continuation |
| Physics/Astronomy/ Observatory | Continuation |
| Political Science | Continuation |
| Reading | Continuation |
| ~~Theatre Arts~~ | Approval to move to Spring 2021 |
| Water Supply Technology | Probation – no report  |

**Two-Year Reviewed**

|  |  |
| --- | --- |
| **Department/Program** | **Ranking** |
| Machinist Technology | Continuation |

**The following programs had conditional or probation ratings in spring 2019 and were read and reviewed again by the entire committee.**

|  |  |
| --- | --- |
| **Department/Program** | **Ranking (initial ranking 🡪 current ranking)** |
| Admissions & Records  | Conditional 🡪 Conditional |
| Business Administration | Conditional 🡪 Conditional |
| CalWorks | Program opted to submit a full efficacy report – Conditional 🡪 Conditional |
| Campus Business Office/Mailroom/Switchboard  | Program opted to submit a full efficacy report – Probation 🡪 Probation |
| Computer Science | Program opted to submit a full efficacy report – Conditional 🡪 Conditional |
| First-Year Experience | Conditional 🡪 Probation  |
| Food & Nutrition | Conditional (kept as conditional due to cycle rotation duplication error) |
| Grants Development & Management | Probation 🡪 Conditional  |
| Math | Conditional 🡪 Continuation |
| Outreach/Recruitment  | Probation 🡪 Probation |
| Pharmacy Technology | Probation 🡪 Conditional |
| Professional Development  | Probation 🡪 Continuation |
| Veterans | Conditional 🡪 Conditional |
| Student Success Center/Tutoring  | Conditional 🡪 Continuation |
| **2-Year Reviews** |  |
| Accounting | Probation 🡪 Conditional |
| Computer Information Technology | Conditional 🡪 Continuation |
| Corrections | Probation 🡪 Continuation |
| Real Estate | Conditional 🡪 Continuation |